

# City Manager's <sup>U</sup>pdate

June 8, 2023

This <sup>U</sup>pdate will refer to the events since the date of the last <sup>U</sup>pdate of May 10<sup>th</sup> and is covering the updates and statistics for the month of May~

## **Marina:**

- Marina usage for May 2023:
  - Daily Ramp Passes (Office payments): 3
  - Daily Ramp Passes (Kiosk payments): 341
  - Daily Ramp Passes Total: 344
  - Annual Resident Ramp Decals: 2
  - Annual Non-Resident Ramp Decals: 0
  - Transient "Visiting" Boaters: 3
  - Annual Parking Passes: 5
- Purchase orders have been approved by the State of Florida for removal of two derelict vessels that sank outside of the marina. These vessels will be scheduled for removal in the near future.
- The bid for the replacement of the pram shed located on the west side of the marina has been awarded to Qualis General Contractors LLC, of Tampa FL. The start date for this project is June 1st.

## **INFORMATION TECHNOLOGY SERVICES DEPARTMENT:**

The Information Technology Services Department (*a.k.a. "IT"*) assists all City departments (*our customers*) in responding to the needs of the citizens by enabling City employees to quickly and securely access vital information through the use of technology and technical devices such as computers and mobile tablets. The IT Services Department is dedicated to providing the highest quality of service using the latest technology to create business partnerships, and in the development of team and individual strengths.



## ***On-Going IT Projects:***

- **ERP (Enterprise Resource Program)** – This capital improvement project is replacing the City's current core software system that provides programs for Financial operations, HR and Payroll, Recruiting, Timekeeping, Permitting, Code Enforcement, Inspections, Utility Billing, Work Order, Fleet Maintenance, Facility Management and Asset Management. The new ERP system will also include a "311" service where citizens can submit their own service requests, complaints and inquires. There will also be an on-line payment portal for citizens to pay utility bills or marina slip fees. In addition, the on-line permitting module will allow a contractor or citizen to request a permit, submit their documents online and pay their fees through the system without needing to visit City Hall.
- In July of 2017 the City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included Tyler's Munis financials and payroll packages, ExecuTime for time keeping, and EnerGov for permitting, cashiering and a citizen self-service portal. In 2020, the City approved the add-on features that included Work Orders, Fleet Services, Facilities Management and Asset Management. The proposed time line for all phases of this forty-eight month project will be as follows:

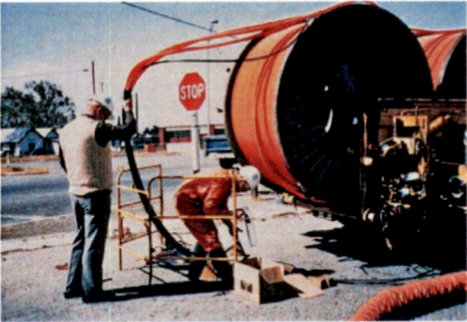
ERP MODULES IMPLEMENTATION TIME LINE	KICK OFF	LIVE DATE
Phase 1 - MUNIS Financials, Procurement, Reports and Document Mgt.	November , 2017	April, 2019
Phase 2 - ExecuTime Time & Attendance	November, 2017	August, 2018
Phase 3 - EnerGov (Permits/Buildings/Citizen) and A/R & Collections	June, 2018	January, 2023
Phase 4 - MUNIS Payroll/HR (Migrate from HTE/Naviline)	January, 2019	May, 2021
Phase 5 - MUNIS Utility Billing	January, 2021	March, 2023
Phase 6 - MUNIS Enterprise Resource Management (EAM)	August, 2021	November, 2022
Estimated ERP Project Completion Date	Spring of 2023	

- **ERP Project Phase 3** – Implementation includes the community development and infrastructure system, referred to as EnerGov. This phase is currently being implemented and will include the building, code enforcement, permitting, inspections and citizen self-service portal. The EnerGov module will be integrated with the county GIS mappings and Pinellas County property tax database. The EnerGov module will utilize mobile devices such as iPads for remote field work. Staff can access and update the City's live data while working in the field. Due to the cyberattack on the system data systems in October of 2022, the implementation of the EnerGov system is put on hold until late-summer of 2023.
- **ERP Project Phase 5** – Implementation started during the kick-off event held on January 12, 2021. The City will convert approximately 20 years of historical utility billing data that includes customer/property records and asset management of all equipment such as meters, pumps, etc. Due to the cyberattack on the City's data systems that occurred in October of 2022, the implementation of the new Utility Billing system was put on hold and is expected to resume in late-summer of 2023.
- **ERP Project Phase 6** – The City Commission has approved the purchase of the Tyler Technologies' ERP module called *Enterprise Asset Management (EAM)*. It includes modules for work orders, fleet maintenance, facilities management and asset management. City staff started the implementation of this ERP Phase in August of 2021 and it was expected to go live by spring of 2023. However, due to the cyberattack on the City's data systems that occurred in October of 2022, the implementation of the EAM system was put on hold and is expected to resume in late-summer of 2023.
- **Fiber Cable Audit** – The City's has over 12 miles of its privately-owned fiber optics cabling that was installed at various stages over the past 25 years. The IT Services Department has contracted with a third-party vendor who is currently performing a physical inspection of the City's entire underground fiber optics cable infrastructure to determine the condition and location of all cabling. This inspection will help determine where repairs or replacements may be required, as well as assist in the decision making for future projects. The inspection should be completed by summer of 2023.
- **Fiber Cabling Projects** – The IT Services Department is working on the scope of work to bid out numerous fiber optics cabling projects that will eventually provide free public wireless internet in certain City Parks and common space within City buildings.
- **IT Policies and Procedures** – The IT Department is currently updating all of the computer usage policies and procedures to coincide with the current software versions and changes in technology. Items such as internet usage, computer file storage, email usage and USB device connectivity will be included in the updated documents. Employees will be required to sign a document that they have read and understand the policies.



- **HOAX and SPAM emails** – IT Services continues to thwart off hoax and spam emails threats. Internal training to employees to recognize these fake emails has led to zero threat attacks. Although hoax and spam emails will probably never go away, the City will continue to train staff and implement services to protect the integrity of the network and email systems, as well as protecting public access to information.
 
- **Telecommunications Services Review** – The IT Department is currently working on transporting over 220 dedicated phone lines from the current phone carrier provider to a new one. This project will result in an annual cost savings of approximately \$25,000 to the City. That project should be finalized in summer of 2023.
- **Software Licensing Compliancy** – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.
- **Cyber Security Enhancements & Training** – The IT Services Department is working on cybersecurity training and phishing attack scenarios to test City employees' awareness. Training programs that include hands-on scenarios and online testing will be available to all City employees to help them understand the issues with ransomware, cyberattacks, hacking and other computer-related threats. This training will provide instruction on how to recognize threats, how to handle them and how to avoid exposure to protect the City's information technology assets. Enhancements to the current cybersecurity systems will be included in this project.
 
- **Office 365** – IT Services staff are working on the pre-plans for the migration from Exchange email to Office 365 in the cloud. The planned go-live date for email is June 6, 2023. Other functionality apps of Office 365 such as implementing *Teams* for meetings, *SharePoint* for document sharing, *OneDrive* for cloud data storage and using *Microsoft Office Suite* in the cloud for apps such as Word, Excel, etc. will be forthcoming.

#### **Future IT Projects:**

- **Fiber Cabling Installation Projects** – IT Services is working on several major underground fiber cabling installation projects that will connect additional City-owned facilities to the City's secure voice and data network infrastructure. This project work will be performed in phases over the next several years and will require design work, layout and underground fiber cabling installation for each phase. The facilities and work included in this project are: a dedicated fiber cabling from the Public Services Building to the New City Hall; a dedicated fiber cabling from the New City Hall to the Dunedin Marina; and a dedicated fiber cabling from the New City Hall through downtown Main Street to the parking garage at 356 Monroe Street. The initial phase of this entire project will include the re-routing of the City's main fiber cable from the Wastewater Plant to the New City Hall for the upcoming State Route 580 road project. Commission will determine priority of the other phases. Once these City sites have connectivity, the IT Services Department can work on implementing Wi-Fi in public spaces. This project is currently funded by the American Rescue Act Plan (ARPA).
 

- **Public Wi-Fi Access** – The City’s IT Department is currently reviewing the infrastructure needs of providing public Wi-Fi Internet in various City Parks and facilities. This project would require new underground fiber cabling installations as well as new network equipment and wireless appliances to provide Internet coverage. This project is currently funded by the American Rescue Act Plan (ARPA). Initial underground cabling work can begin as early as 2023 with public Wi-Fi being established in phases over the



next several years.

- **Citywide Security Camera Systems** – When successfully deployed, security camera systems enhance overall campus safety and security, deter crime, and otherwise support the protection of people and property. In 2023, IT Services staff will be working on the installation of security camera surveillance systems at the Dunedin Causeway Restroom Building to assist with video surveillance of vandalism that occurs in that building. Additional City facilities that are slated for camera systems include the Hale Senior Center, the Parks Operation Facility, Dunedin Gold Club House, Stirling Park Golf Driving Range Building, and both Fire Stations 60 & 61. All camera systems will include motion-sensors, extreme high-definition video quality, night-vision, as well as alerting authorities during after-hours events.
- **New City Hall Security Cameras and Door Access System** – IT Services staff will be training on the administration aspect of the new security camera and door access control system that was installed in the New City Hall Building. This system is a totally separate camera system that has been or will be installed in all other City facilities.
- **New City Hall A/V Technologies** – IT Services staff will be trained on the administration aspect of the new audio/video technologies that was installed in the New City Hall Building. These technologies include how to operate the A/V equipment systems in the various conference rooms, as well as the room scheduling systems.
- **Computer-Based Training (CBT) Modules** – As part of the new employee on-boarding process being developed in conjunction with Human Resources, the IT Services Department will be developing computer-based training sessions for all new hires. In addition, IT Services will develop in-person CBTs for any City employee to be able to educate themselves on various subjects such as using Outlook email, Internet searching, basic computer understanding and usage, or using mobile devices. Cybersecurity sessions will also be included.



## **SUSAINABILITY**

### **Program Coordinator:**

- **City Hall Grand Opening** – Dunedin celebrated the new City Hall grand opening on May 19<sup>th</sup>, 2023. The City is proud to share the sustainability features and native plant guide for the building. For the webpage and full document, [click here](#).



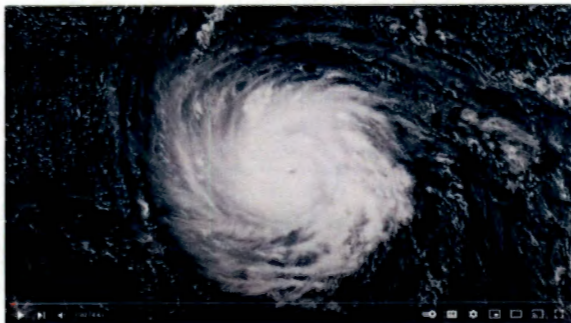
City Hall Grand Opening 2023

- Staff visited the Duke Energy Fleet Yard in St. Petersburg with the Pinellas Sustainability & Resilience Network to discuss the benefits, challenges, and current state of electric vehicles and charging infrastructure.



ABC Action News, Dunedin businesses go Green

- Staff attended the two-day Tampa Bay Regional Planning Council's Resiliency Summit which focused on regional sustainability and resilience efforts, storm preparedness, infrastructure, funding, and more. To view a simulated hurricane hitting the Tampa Bay area, [watch here](#).





TBRPC Resiliency Summit 2023

- During the TBRPC Summit, the City was awarded with the 29<sup>th</sup> Annual Tampa Bay Regional Planning Council Future of the Regions Award for *Natural Resources and the Environment* for the **Gladys E. Douglas Preserve**.



TBRPC Resiliency Summit Awards 2023

- Staff continues to work with local restaurants and business in switching from single-use plastics and Styrofoam to better alternatives. ABC Action News recently covered the story, [view here](#).

**Dunedin restaurants team up to go green**



**Watch FREE, Live Streaming of Local News & Weather 24/7.**

More and more restaurants in downtown Dunedin are choosing to go green, ditching plastic and styrofoam for biodegradable paper products. The goal is to eventually convince every business in town to join the mission. Crown & Bull is one of more than a dozen restaurants teaming up for this new Dunedin Go Green Initiative.

ABC Action News, Dunedin businesses go Green

- **Upcoming Events & Meetings**

- The Committee on Environmental Quality & Sustainability (CEQS) will meet on June 27, 2023, at 6:00 PM. Location to be determined (see government calendar for updates). Please note the meeting location change and the change in start time. The Committee voted to begin meetings in the evening moving forward to allow for more community members to attend who otherwise could not due to work schedules. For meeting updates, visit: [City's government calendar](#)

## **COMMUNITY DEVELOPMENT DEPARTMENT**

- **Development Projects Update**

<b>Current Projects - City Commission Review</b>						
<b>Project Name</b>	<b>Address / Location</b>	<b>Description</b>	<b>LPA</b>	<b>CC 1st</b>	<b>CC 2nd</b>	<b>Under Const</b>
Gateway Dunedin Mixed-Use	606 & 614 Main St	Apartments, Hotel, Retail	✓	✓	✓	No
Grant Street Inn	418 Grant St	22 Room Hotel	✓	✓	✓	Yes
Highland Townhomes Phase II	946 Highland Ave	18 Townhomes	✓	✓	✓	Yes
Mira Vista Townhomes Phase II	1413 Bayshore Blvd	8 Townhomes	✓	✓	✓	Yes
Oak Bend Townhomes	803-850 Oak Bend Ln	32 Townhomes	✓	✓	✓	Yes
The J Hotel	491 & 469 Causeway Blvd	68-Room Hotel	✓	✓	Waived	Yes
<b>Current Projects - Staff Review Only</b>						
<b>Project Name</b>	<b>Address / Location</b>	<b>Description</b>				<b>Under Const</b>
Dunedin City Hall	737 Loudon Ave	Government Center Complex				Yes
Dunedin Market	990 Broadway	Indoor Market				Yes
Main Street Retail	1440 Main St	Retail Building (Marco's Pizza & Urgent Care)				Yes
San Ruffino Townhomes	1340 Bayshore Blvd	7 Townhomes				Yes
San Christopher Drive Rentals	1348 San Christopher Dr	4 Single Family Residences				Yes
ModWash	1994 Main St	Car Wash Facility				No
The Rock House	911 Highland Ave	Restaurant				No
Magnolia Day School	1123 Overcash Dr	Educational Building				No

- **Building Division**

- Monthly Statistics: (May)
  - Total Permits Issued: 467
  - Total Permit Fees Collected: \$85118.13
  - Total Valuation of Construction: \$7,548,131
  - Permits by Type
    - Building: 230
    - Electrical: 50
    - Fence: 52
    - Gas: 3
    - Mechanical: 68
    - Plumbing: 61
    - Sign: 1
    - Tent: 2

- New Construction by Building Type
  - Single-Family Residences: 2
  - Two-Family Residences: 0
  - Multi-Family Residential Buildings: 0
  - Mobile Homes: 0
  - Commercial Buildings: 0
  - Mixed-Use Buildings (Commercial & Residential): 0
- Inspections: 1,092
- **Code Compliance Division**
  - May 2, 2023 Code Enforcement Board Meeting actions.
    - Three (3) cases were heard.
  - Monthly Statistics: (May)
    - Phone Complaints: 78
    - Email Complaints: 62
    - Inspections: 218
    - Cases Opened: 89
    - Cases Closed: 91
    - Signs pulled from right-of-way: 102
    - Cases Set for DCEB Hearing: 1
    - Civil Citations Issued: 0
    - Voluntary Compliance: 99%
  - Other Activity:
    - Code compliance fines and fees collected: \$3,308.18
    - Code compliance liens released: 4
    - Records Requests/Lien Searches: 51
    - Lien Amnesty Program Applications: 1
    - May 18, 2023 - City Commission approved a 45% lien reduction, with additional financial hardship consideration, and a final amount due to the City of \$10,000, due and payable within 90 days or, if listed for sale with a licensed realtor within the next 30 days, upon sale of the property located at 1540 Pleasant Grove Drive, provided the closing occurs within three (3) months of such listing.
- **Planning Division**
  - May 10, 2023 Local Planning Agency Meeting Actions:
    - Recommended approval to the City Commission of Ordinance 23-05 and the Third Amended Fenway Hotel Development Agreement for the Fenway Hotel project located at 453 Edgewater Drive.
  - May 18, 2023 City Commission Regular Meeting Actions:
    - Approved first reading of Ordinance 23-02 - Deleting and revising Chapter 70, Taxation, Article III, Business Tax Receipt in its entirety.
- **Zoning Division**
  - Staff responded to the following requests for information in May.
    - Zoning and Land Use Inquiries: 128
    - Short-Term Vacation Rental / Transient Use Inquiries: 32
    - Zoning Verification Letters: 0
    - Address Changes/Assignments: 5
- **Miscellaneous**
  - South Dunedin Character Overlay Update
    - Since adoption on April 21, 2022, we have received building permit applications for two single-family homes and one duplex in the overlay district.



## **FINANCE**

- Annual Library financial reports for 2022 filed with the County Cooperative
- Filed unclaimed property (uncashed checks issued by the City) report for the 2022 filing period with the State of Florida

## **CURRENT BID, RFP & RFQ STATUS LIST**

### **RECENTLY AWARDED**

#### **May 18, 2023**

- RFQ #23-1221 - "Miscellaneous Engineering, Landscape Architecture, Surveying & Planning Consulting Services."

### **SCHEDULED FOR CITY COMMISSION DISCUSSION**

- RFP #23-1227 titled "Destination Branding/Marketing Services" is scheduled for discussion at the June 6, 2023 City Commission meeting.
- Bid #23-1230 titled "Main Street Sidewalk Improvements Project – Phase I" is scheduled for discussion at the June 6, 2023 City Commission meeting.

### **REJECTED**

- Bid #23-1224 - "Patricia Avenue Corridor Enhancements."

### **UNDER EVALUATION**

- Bid #23-1228 titled "Hale Senior Activity Center North Restroom Renovation." Bids were accepted until 2:00 pm Tuesday, April 25, 2023.
- RFP #23-1229 titled "Stormwater Rate Study." Proposals were accepted until 2:00 pm Tuesday, May 2, 2023.
- Bid #23-1231 titled "Miscellaneous Waterline Fittings and Repair Parts." Bids were accepted until 2:00 pm Tuesday, May 23, 2023.
- RFP #23-1232 titled "City of Dunedin Strategic Plan." Proposals were accepted until 2:30 pm Tuesday, May 23, 2023.
- Bid #23-1233 titled "Supply and Delivery of Cartridge Filters." Bids were accepted until 2:00 pm Tuesday, May 30, 2023.

### **ACTIVE ON THE STREET**

- RFP #23-1234 titled "Arts and Crafts Festival Manager Services." Proposals are due at 2:00 pm June 13, 2023.
- RFP #23-1235 titled "Third Party Administrative Services for Property Casualty and Workers Compensation Claims." Proposals are due at 2:00 pm June 22, 2023.
- RFQ #23-1236 titled "Contractor's Pre-Qualification Statement & Questionnaire for the Dunedin Golf Club Course Improvements Project."

### **UNDER DEVELOPMENT**

Physical Examination Services

## **BUDGET**

- Met with City Manager and Department Heads to review the FY24 departmental budgets and FY24 Business Plan Initiatives and Capital Improvement Projects
- Presented overview of new ClearGov Budget Software and transition process to the City Commission Workshop on May 16, 2023
- Prepared the FY 2024 – FY 2029 Draft Municipal Business Plan document
- Prepared alternate capital and financing plans for Penny, CRA, and ARPA Funds

- Assisted the departments with various budget inquiries and adjustments

### **May CRF:**

No payoffs

1 new loan totaling \$1,826.97

No paid at install

## **CRA/ECONOMIC & HOUSING DEVELOPMENT**

### **Community Redevelopment Agency (CRA)**

- Staff continues to address ongoing enhancements to the downtown, such as benches, signs, dumpster enclosures and landscaping.

### **CRA Sponsored Special Events**

- The weekend Tampa Bay Market continues to be well attended. Summer hours will be Saturdays starting 10<sup>th</sup> June from 9:00am to 1:00pm at Museum parking lot.

### **Downtown Projects**

- **Existing City Hall** - staff is working with Public Works on the demolition of the old City Hall scheduled for this Summer.
- **New Parking Garage** - Staff prepared updated estimate on the cost of this project and look for Commission approval for the project.
- **Skinner Blvd Road Project** - A Public Meeting with FDOT representatives is scheduled for June 27<sup>th</sup> at 5:30 to 7:30pm.
- **Downtown Streetscape Pavers** (Phase 1 on Main Street, by Casa-Tina's) - Staff held a public meeting on May 10<sup>th</sup> to discuss the project. Construction is scheduled to begin in early July.
- **Mease Materials** - demolition of the building has been completed by City Public Works staff. The lot has been cleared and prepared for temporary parking. The final design phase is being drafted by City Engineering staff.
- **Ocean Optics Site** - Staff met with owner of the property.

### **Art Incubator**

- Arc Angel held two (2) Open House events this year. The most recent was on Sunday, March 26, 2023 and one in January 2023. These events included live music entertainment, and refreshments.
- Three (3) advertisements have been published in the Tampa Bay Times.
- The City Communication Director produced a Spotlight Video which was posted on City social media platforms.

### **Coca-Cola Site**

- Staff will be meeting with the new General Manger to re-establish relationship with Coke local.

### **Marketing and Communications**

- Staff continues to meet with the Communications department to assist with promoting greater communication between citizen and business organizations.

### **Citywide Commercial Facade Grants**

- Staff continues to work with several local businesses on commercial facade grants. To date seven commercial facade grants have been awarded.

### **Patricia Corridor Project**

- Staff is working with Public Works to assist with managing some of the costs associated with this project.

### **Business Recruitment and Retention**

- Staff continues to meet with and assist the Dunedin Downtown Merchants Association (DDMA), and Visit Dunedin.
- Staff continues to work with Pinellas County Economic Development (PCED) and

attend the monthly Economic Development Partners meetings with leadership from the surrounding municipalities.

- Staff continues to respond and to assist businesses to find available space in the business community.

#### **Affordable Housing**

- Staff continues to explore opportunities to create affordable housing and is vetting a submission on a project request to the Florida Housing Finance Corporation (FHFC) for Low Income Tax Credit program for a proposed affordable housing project.
- Staff continues to field calls from citizens seeking resources for affordable housing and other social services.

### **PARKS & RECREATION**

#### **Parks & Recreation Administration:**

- The Transition Team for the Dunedin Golf Club continue to meet on a bi-weekly basis and are finalizing plans for capital improvement projects, hiring new personnel, contractual agreements, and a communications plan for both the transition and the course renovations. Staff finalized the budget for the DGC for fiscal year 2024. Staff are also meeting on a weekly basis with the architectural firm to ensure the project remains on schedule. The Request for Qualifications to pre-qualify contractors for the construction was also completed with responses due June 22, 2023. Additionally, the DGC Agreement with the Club was approved by the City Commission on May 16th. This final agreement will be in effect through February 2024.
- Continued to work with the Florida Department of Environmental Protection and the City Attorney to finalize the FCT Grant program plan. The extension of the Caretaker Agreement at the Gladys Douglas Preserve was presented and approved by the City Commission on May 16, 2023.
- Attended the City Commission Workshop on May 2, 2023 to discuss the follow-up items related to the Marina Rate Study.
- Continued development and refinement of the Fiscal Year 2024 budget and met with the City Manager and Finance Departments.
- Continued coordination for the replacement of the Dunedin Pram Shed. Attended a pre-construction meeting with the contractor and worked with the various user groups to coordinate the removal of all materials from the building. Worked with the Harbormaster to ensure robust communications to all affected parties including Marina Advisory Committee, slip renters and the Boat Club. Work is expected to begin May 30th.

#### **Marketing:**

- Promotions and marketing materials completed for the Department's upcoming events, programs and special announcements, including flyers, posters, postcards, banners, and use of city website, social media platforms and eNews. This month included: Hog Hustle 5K Run, Sunset Music Series, Summer Camps (registration, openings left, and beginning 1st day), Float-In Movie, Pool & Sprayground, Swim Lessons, Juneteenth Celebration, Luau Pool Party, DST Kids Theater performance, Hometown USA, and various recreational programs and classes from each rec facility.
- Highlighted and promoted May as Mental Health Awareness Month and how parks and recreation can help improve your mental health. Weekly images and messages were posted on the city's social media platforms and included in the Parks & Rec eNewsletter. Staff also attended a Team Building meeting for employees to come together, build connections, socialize, and participate in activities to help improve mental health in the workplace.

- Met with staff to begin planning and preparing promotions for July as National Park & Recreation Month. Promotions include a Proclamation, video presentation, interviews/short reels with staff, a newspaper article, and eNewsletters highlighting the programs, facilities, and services offered by the Department and incorporating NRPA's theme for this year - "Where Community Grows."
- Created news stories for parks: a gigantic magnolia tree in Hammock Park being named State Champion Tree, the journey of baby hummingbirds born in Hammock Park, and creating a preventative maintenance and firebreak project happening in Hammock Park.
- Designed and created multiple print materials and literature related to trees and storm preparations for the City's Hurricane Expo on June 13.
- Submitted an award application to the Tampa Bay Regional Planning Council (TBRPC) for the Gladys E. Douglas Preserve in the category of Natural Resources & The Environment. The City of Dunedin received the award during the TBRPC Summit on May 5.
- Submitted an award application to Florida Recreation & Park Association (FRPA) in the category of Public Relations-Media for Dunedin's Party Pooper Campaign. This campaign included two short promotional videos addressing the issues of fecal contamination in our city parks and at the Kiwanis Sprayground in a fun and educational style. Winners will be announced in August during the Annual FRPA Conference in Orlando.
- Attended Site Admin Trainings with Granicus for the development of the new city website. Work for development and migration continues. The expected launch date for the new city website is planned for August.
- Completed weekly eNews bulletins for the Hale Senior Activity Center and monthly eNews bulletin for the Parks & Rec Department, along with multiple stories included in the City's weekly eNews bulletins promoting our programs, classes, and events. The number of subscribers for each bulletin continues to grow; analytical reports show readers and interests continue to be highly engaged.

#### **Special Events:**

- Four successful shows for Sunset Series for the month of May. Each week there was a great turn out. This year was extra special as we paid a tribute to Wendy Barmore, who passed away in March.
- Cinco de Mayo took place on Friday, May 5 in Downtown Dunedin. The event was hosted by Casa Tina's and was very successful.
- On Friday, May 19, Carry the Load East Coast Route started with a memorial ceremony in St. Petersburg. They walked through Seminole, Clearwater, and Dunedin. The two main stopping locations in Dunedin were VFW Post 2550 and Pinellas County Sheriff's Office, North District. Carry the Load is a non-profit dedicated to providing active, meaningful ways to honor and celebrate the sacrifices made by our nation's heroes - military, veterans, first responders, and their families.
- The Rotary Triathlon was Sunday, May 21. It was a perfect morning with beautiful weather – just under 400 triathletes participated.
- The VFW Memorial Day Parade/Ceremony took place on Monday, May 29. It was a great turn out. The parade had many participants including veterans, dignitaries, and community members. The ceremony had over 300 participants.

#### **Recreation:**

- **Dunedin Community Center:**
  - May has been a very busy month for the Community Center staff. This month Dunedin Showcase Theater held their production of "But Why Bump off Barnaby?" from Thursday, May 4th – Sunday, May 7th.
  - Summer camp leaders from all locations (Kids, Pre-K, Hammock, Nature, Teens, Multi-Sports) attended summer camp trainings at the Community Center. Friday, May 12th kicked off the trainings with a theme "Get Locked-In to Summer". Leaders, new and old, went through topics such as healthy

physical and eating habits, child behaviors, what to do in emergency situations, policies and procedures, etc. Also, the leaders got a chance to network with other recreation departments at the Florida Recreation & Parks Association's (FRPA) Summer Games Workshop.

- Progressive Arts group held a matinee and night musical of The Lion King.
- Building staff have been prepping the facility for summer camp.
- **Hale Activity Center:**
  - The Hale Center held The Committee on Aging's Senior Hall of Fame Awards presentation with over 90 in attendance. This year's inductees are Jackie Nigro and Gina & Frank Massotto.
  - Hosted a Mexican Fiesta with over 60 in attendance, sponsored by Dedicated Senior Care.
- **Highlander Pool:**
  - Gave free swim lessons through the Kiwanis swim lesson program. Taught 39 children lifesaving skills.
  - Piloted the first swim lesson program for San Jose Elementary school's VPK 4 year old program. Sponsored by Dunedin Kiwanis Club, Dunedin Youth Guild, and Olympic Swimmer, Rowdy Gaines' Pool and Spa Foundation. We taught twenty-nine 4 and 5 year old children lifesaving skills. Students received swim suits, towels, and lifejackets during the program
  - The water safety pop up was very popular this year. Staff gave out 98 lifejackets to children, as well as water safety material to educate families on how to be safe in and around the water.
  - Hosted the Float-In Movie and showed "The Big Green," a 90's kids soccer movie
  - Hosted several CPR/First Aid classes and certified 18 employees.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
  - Abbey Puckett and Tobias Renfroe joined the Parks & Recreation team as VOD Recreation Leaders; both will be working at the Nature Center this summer as camp leaders.
  - Staff conducted Teen Leadership Training for incoming teen volunteers who will be working with our Summer Camp Programs.
  - Supervisory staff conducted Summer In-Service Trainings for leaders on topics including team building, manual policy review, behavior, ADA basics, supervision and discipline and safety basics as well as certification in CPR/FA and van driver safety.
  - Summer Camps kicked-off; MLK will host Tween/Teen, Fit Kids, Dynamic Dodgeball, Crafty Creations & Artsy Adventure camps.

#### **Parks:**

- Met at Jerry Lake to discuss repairs needed for fields 2&3 at Jerry Lake, devised a plan and began making necessary repairs. Fields 2-4 will be closed until mid-August for rest.
- Staff assisted the Greater Dunedin Little League with removing and installing a new table-top griddle for the concession stand on Harvard Avenue.
- Collected soil samples from 10 different locations on field 1 at Fisher/Highlander Complex and sent for analysis.
- Assisted with summer camp set-up.
- Continue annual tree trimming throughout Fisher.
- Prepped fields for 125+ league games and practices including end of season tournaments for all age groups as well as the District Playoff games for DHS Softball.
- Continued development of the Gladys Douglas Preserve. Debris has been removed throughout and the dedication plaque and additional signs installed.
- Verticut the Great Lawn at Highlander park.
- Planted trees Downtown.

- Staff attended the annual meeting with the City Manager and Division Team Building
- Staff completed the Arborist Certification Course and are preparing to take the exam.
- Staff provided logistical support for a variety of events and rentals, including the Downtown Market, Hog Hustle, Public Works Rodeo, Rotary Triathlon, and Cinco de Mayo.

## **Library**

- Provided homebound delivery to 25 patrons with 117 items
- 268 seed packets checked out
- 36 books obtained for Dunedin patrons through Interlibrary Loan
- Notary Stamps – 27
- 149 people utilized the study rooms
- Dunedin Youth Volunteer Hours – 110.75 hours
- Adult Volunteer Hours – 105 hours
- 103 AV items cleaned and put back in collection
- Webinars: Staff attended over 30 webinars such as: Public Speaking, Bystander Intervention, Secrets of Reader's Advisory and Developing a Community Survey
- Staff attended virtual meetings: Florida Library Association committee & board meetings, Library Directors Advisory Committee, Cataloging Special Interest Group, SITE admin meeting, Technology Managers Group and Crafting with Cricut, HR for Library Managers
- In person meetings – Weekly Library Management Team, City Department Head meeting, Adult Programs meeting, Library Advisory, Friends of the Library board meeting, Youth Dept. meeting and Dunedin Council of Organizations
- Delivered 723 pounds to Dunedin Cares Food Pantry
- Florida Humanities Grant for Kellogg Immersive Experience appointments filled for the month
- Continued assisting students for Career Online High School
- Hosted city committee and board meetings in library meeting rooms
- Continued working with City Engineering Department on bid for Reading Garden Renovation
- Four library staff members attend the Florida Library Association Conference
- Staff partnered with USF Libraries on Kellogg Mansion Immersive Experience Presentation
- Continued with Passport Acceptance Agency Facility – all library appointments filled
- Staff attended City Hall grand opening
- Onboarded new staff
- Presented outreach to Mease Life – Technology assistance
- Participated in Education Day at Blue Jays Stadium
- Presented story time at Dunedin Fine Art Center
- Hosted graduation party for Dunedin Youth Volunteer Seniors
- Staff meeting with City Manager at new City Hall
- Produced marketing for youth, teen and adult summer reading program
- Advertised author visit with New York Times Bestselling Author, Kristin Harmel

## **Library Statistics**

- Computer Usage – 1430 people
- WiFi Users - 2671
- Total Transactions – 56,217
- Door Count – 11,988 visitors
- Curbside Pick – Up – 15

- 67 programs, 1589 in attendance for Youth, Teen & Adult
- Branch Library Door Count – 311 visitors
- Items added to collection - 1021

### **Library Patrons Online Usage**

- Ebooks downloaded – 3128
- E-audiobooks downloaded - 2015
- Kanopy –699 videos
- Dunedin Times –218 Sessions
- Heritage Hub – 581 records viewed
- New York Times – 603 sessions
- Library Website – 2310 visitors

## **HUMAN RESOURCES**

### **Recruitment & Talent Acquisition**

#### **Employment Opportunities** <https://www.dunedingov.com/live-work-play/work/city-employment>

- Total number of applications received in the month of May: 276
- Temporary (Seasonal) or Open until filled positions:
  - Lifeguard I positions are seasonal and open until filled.
  - Recreation Leader positions are seasonal and open until filled.
  - Firefighter/Paramedic positions, open until filled
- NEW Positions posted in May:
  - Public Services Supervisor
  - Library Technical Assistant
  - Library Assistant
  - Wastewater Service Worker
  - Senior Administrative Assistant to the City Commission
  - Human Resources (HR) Manager (Internal)
  - Senior Engineer (2 openings)
- Candidates Selected
  - Assistant Director of Utilities/City Engineer
  - Craftworker I
  - Fleet Administrative Technician
  - HR Manager
  - Mechanic (2)
  - Records Management Specialist
  - Solid Waste Driver (3)
  - Water Plant Operator/Trainee
  - Water Service Worker (2)
- Positions in the Interview process
  - Library Technical Assistant
  - Library Assistant
  - Administrative Assistant – Engineering
- Positions where applications are being reviewed
  - Craftworker I Trainee/Craftworker I (1 Vacancies)
  - Building Inspector Level I – IV
  - Lead Water Plant Operator (Internal)
  - Parks Maintenance Worker I (3 Openings)
  - Public Services Maintenance Worker I (6 Openings)

- Water Service Worker (3 Vacancies)
- Craftworker II

Employee Updates

- *Welcome to the City of Dunedin:*
  - Abigail Puckett - Recreation Leader, 5/1/2023
  - John Clarke, III - Firefighter/Paramedic, 5/3/2023
  - Alexander Spasov - Firefighter/Paramedic, 5/3/2023
  - Juanita Mendoza - Firefighter/Paramedic, 5/3/2023
  - Justin Graham - Firefighter/Paramedic, 5/3/2023
  - Gavin McNeely - Public, Services Maintenance, Worker, 5/3/2023
  - Brian Kelly - Water Service Worker, 5/10/2023
  - Mark Crank - Solid Waste Driver/Loader, 5/11/2023
  - Autumn Nachman – Lifeguard, 5/14/2023
  - Tobias Renfroe - Recreation Leader, 5/25/2023
  - Hannah Havasi – Lifeguard, 5/27/2023
  - Nicholas Hageanon - Craftworker I, 5/31/2023
  - Eric Moran - Water Plant Operator Trainee, 5/31/2023
  - Amanda Grinvalds – Librarian, 5/31/2023.
- *Congratulations on your Promotion:*
  - Andrew Labus - Water Plant Operator, 5/3/2023
  - Ryan Snyder - Sr Wastewater Collection Tech, 5/10/2023
  - Tayler Faulkner - Sr. Admin Assistant, 5/17/2023
  - Dan Duchesneau - Fire Lieutenant, 5/27/2023
  - Alex Simpkins, HR Manager, 5/31/2023
- Employment Separations (Regular Full and/or Part Time)
  - Number of Employees:
 

Thank you for your Years of Service!  
Debra Gifford – Library Technical Assistant  
Lou Staggs – Fire Lieutenant

Employee Benefits

- Humana GO365 Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

Humana Vitality Status as of 6/1/2023

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	69	26%
Gold	29	11%
Silver	37	14%
Bronze	50	19%
Blue	85	31%
Total Employees Participants	270	100%

- Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for May was \$190,914.49 which is 48% less than April's totals. The average weekly claims for May was \$47,728.62.
- Family Medical Leave Act (FMLA):



- YTD Number of Employees with approved/pending FMLA: 12 - (Regular - 3, Intermittent – 9, Pending - 0). Number of new requests in May: 2
- Employees Currently Working Modified Duty, Non- WC
  - Number of employees currently working on a modified schedule (some restrictions) – 1
- DROP (Deferred Retirement Option Program):
  - Number of Employees in DROP: 10
  - Employees who entered DROP during May: 0
- Performance Management:
  - Number of Disciplinary Actions: 1

#### Risk Management

- Safety
  - Number of days since last reported work-related injury or accident: 18 days
- Workers' Compensation:
  - Total current open workers' compensation claims (YTD): 15
  - Number of new claims reopened during the month: 3
  - Number of cases closed during the month: 0
  - Number of employees on light/modified duty due to on the job injury/ accident: 0
  - Number of employees out of work due to on the job injury/ accident: 0
- Property | General Liability Claims:
  - Total current open Property / General Liability (YTD): 10
  - Number of new claims opened during the month: 5
  - Number of cases closed during the month: 0
- Motor Vehicle Claims:
  - Total current open motor vehicle claims (YTD): 5
  - Number of new claims opened during the month: 1
  - Number of cases closed during the month: 0

### **PUBLIC WORKS DEPARTMENT:**

#### **Public Services Division:**

##### **Streets Section**

- Continued new installations and repair of concrete sidewalks (539 SF).
- Remove/replace military and event banners.
- Continued Traffic Sign & Post maintenance Citywide:
  - Manufactured (37) new signs, and replaced (11).
- Repaired utility cuts for the Water and Wastewater Divisions (16 Repairs).
- Sidewalk grind uneven sidewalks in Ranchwood subdivision.
- Continued hauling concrete and asphalt to recycling plant, as needed (50.74 tons hauled).
- Completed building of parking lot at 592 Main St (Mease Material)
- Installed signage at City Hall
- Installed parking bumpers at City Hall and Mease Material parking lots
- Installed 130lf of privacy fence at Mease Material parking lot
- Set up and participated in Public Works Rodeo



- Supported Cinco De Mayo, Hog Hustle and Public Works week events.

### **Stormwater Section**

- Continued slope ditch mowing.
- Cleaning of Stormwater pipes in Ranchwood subdivision.
- Continued residential street sweeping and stormwater pipe cleaning activities:
  - Hauled 22.77 tons / 36.00 cubic yards of street sweeping debris to the County landfill.
  - Hauled 2.66 tons / 3.50 cubic yards of catch basin / CDS debris to County landfill
- Continued ditch maintenance Citywide
- Set up and participated in Public Works Rodeo
- Completed building of parking lot at 592 Main St (Mease Material)



- Cleaned 2067 LF of stormwater drainage system.
- Continued stormwater pipe maintenance and (1) pipe repairs Citywide.
- Repaired (3) catch basins.

## Stormwater Program Coordinator

### Stormwater Education

- Grant funded educational signs came in and will be posted around the North Douglas Pond once the weir project and pond planting is completed.



### MS4 Stormwater Permit

- Met with MS4 Education & Outreach contributors to discuss creating a standard operating procedure for all outreach and education activities under the MS4 permit. This a permit requirement.
- MS4 Phase 1 Meeting with FDEP. The permit for Cycle 5 will be ready by August. Municipalities will be reviewing the permit prior to its finalization.
- Florida Legislative Session Recap webinar. This webinar covered certain current Senate and House bills that may pose a threat to protecting stormwater resources.
  1. HB 1405 – Biosolids
  2. SB 170 – Challenges to Local Ordinances
  3. SB 1632/HB 1379 – Environmental Protection
  4. SB 2502 – Fertilizer Ordinance Ban

### Water Quality Monitoring

- Working with the Florida Department of Environmental Protection (FDEP) to configure and format water quality data in order to submit to the Watershed Information Network (WIN) data base.
- Evaluating and planning for water quality monitoring efforts in Jerry Lake starting October 2023. We will need to capture baseline water quality and sediment data of the lake.

### Community Rating System (CRS)

- Participated in Pinellas County's Flood Risk & Mitigation Public Information Working Group
- Reviewing the City's Stormwater Master Plan and Curlew Creek's Watershed Management plan to see if we need to make any updates to meet CRS credit. Specifically, we are looking at storm event modelling, sea level rise scenarios, and Low Impact Development (LID) options, natural open space areas for attenuation, retention, or detention of runoff.
- Attending a Navigating CRS Documentation class next month to better understand the requirements and documentation to move the City to a new community class. We are currently a Class 5 Community which saves residents up to 25% in flood insurance. The

overall goal is to earn a Class 4 Community for the City of Dunedin which can save residents up to 30% in flood insurance.

### **Facilities Section**

- Completed new City Hall picture placements throughout building.
- Installed 5-Ton HVAC Condenser and Air Handler at Public Services Conference room (replacement).



- Completed replacement of variable speed motor on Carrier unit to at DFAC.
- Completed relocation of electric panel for construction of new Pram shed at Marina.
- Completed assisting staff with settling into new office space at the new City Hall.
- Completed disposal of old items at temporary office spaces during construction of new City Hall.
- Completed restoration at Community Center and MLK on spaces occupied by Finance and Human Resources and Utility Billing during construction of new City Hall.
- Provided special events electrical services for the following Sunset Music Series and Grand opening of City Hall events.
- Completed 1 (one) Craftworker 1/Trainee Interview, and started new employee.

### **Solid Waste & Recycling Division:**

- Staff participated in Public Works Rodeo:
  - Bob Fichtner won 1<sup>st</sup> in side loader
  - Chris Seefeldt won 2<sup>nd</sup> place in side loader
- 1,418 tons of residential waste safely collected from curbside customers.
- 986 tons of commercial waste safely collected, which includes businesses, restaurants, school, multifamily communities, etc.
- 13,000 residential recycling carts safely collected by the City's residential recycling contractor, Waste Pro.
- 31 - 30 cubic yard recycling roll off containers safely hauled by a combination Staff & Waste Pro between the City's two recycling sites
- 80 cubic yards of free mulch provided to Dunedin residents by Staff transporting loads back from the Waste to Energy plant.
- Staff assisted with the following events by providing various services, such as refuse trucks to block streets, collect garbage, distribute event containers for garbage. Recycling carts on loan. Includes Sunday service to tend to overflow waste due to the event:
  - Farmer's Market (Ongoing)
  - DFAC Event

- Highland Games
- Commercial & Multi-Family recycling:
  - Staff continues to assist multi-family and commercial customers contracted for recycling collections with Private Haulers to resolve service concerns and to assist in program implementation.
  - Staff is also forwarding new service request inquiries from nearby unincorporated residents to [the Pinellas County Solid Waste Department](#).

## **UTILITIES DEPARTMENT:**

### **Engineering Division:**

#### **Utilities Section**

- **Water Treatment Plant – Design-Build**
  - The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate/replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high-quality potable water to the City of Dunedin’s residents and customers. The Water Plant experienced a fire that was contained, and fortunately did not result in an interruption in providing safe potable water to the residents of Dunedin. The damage is being repaired.
  - Fire restoration activities continued through the month of April.
  - The City is meeting with the original contractor to discuss final status of all items in the refurbishment project in order to finalize and close out the contract.
- **Lift Station #20 & #32 Rebuild Projects**
  - Both lift stations are undersized, prone to overflow during heavy rain events, and adjacent to waterways. The rebuild of these lift stations will be appropriately sized, provide emergency backup pumping, and reduce impacts on public waterway channels.
  - LS #32 - final bid package is complete, and approval from the State for the release of grant funds is pending. It is anticipated that construction cost will be greater than the engineers original estimate and will require an increased funding cap from FDEM.
  - Lift Station #20 – the construction contract was awarded by the Commission during their meeting of 3/21/23 and executed. Pre-construction conference held and Notice to Proceed set for 6/05/2023, however the contractor reports 1 year lead time for electrical components that most likely will extend the contract time beyond the 270 days. The City has approached FDEM for consideration of additional HMGP funding due to increased construction cost escalations.
- **Wastewater Lift Stations Electrical & SCADA System Upgrades**
  - This project consists of upgrades to the electrical panels and controls at the 42 of City’s lift stations (LS) in the wastewater collection system. All lift stations will be networked to a new Supervisory Controls and Data Acquisition (SCADA) system with central controls located at the wastewater treatment facility.
  - The contractor is continuing the submittal process and procurement of materials to be assembled and installed.
  - The contractor has notified the City of an additional supply chain delay of an electronic input card required for this project. The delivery time for these cards is over one year from the date of order.

- **Wastewater Lift Station #20 Forcemain Replacement**
  - This project will replace the aged forcemain serving Lift Station #20. The forcemain extends from Cottonwood Terrace along Solon Avenue west to CR 1 and continues south on the east side of CR-1 to the discharge into a manhole near Carefree Lane. Parallel to the portions of the forcemain replacement, the City installed a fiber optic line between the Public Services building, the new Emergency Operations Center and the Belcher Road Storage Facility.
  - The Fiber Optic project is 100% complete.
  - An alternate construction method for the forcemain was proposed by the contractor and evaluated. The contractor was directed to proceed with the forcemain installation as designed and bid.
- **Wastewater Treatment Plant (WWTP) – Electrical & SCADA System Upgrades**
  - This project includes the replacement of the majority of electrical equipment at the wastewater treatment facility. The industrial electrical equipment at the WWTP is more than 30 years in service, and maintenance has become difficult to perform, with parts being a challenge to acquire. Installation of this new equipment increases safety measures for operational and maintenance staff.
  - The project also includes replacement of the process control (SCADA) system for the wastewater treatment process.
  - Bids were received. The bid prices exceeded the Engineering Opinion of Probable Cost. A request has been submitted to FDEP for State Revolving Loan fund (SRF) review regarding an increase in the funding amount for the project. A determination is expected by the end of August 2023.
- **Wastewater Treatment Plant (WWTP) – Chlorine Contact Chamber Rehabilitation & Cover**
  - The City intends to rehabilitate the WWTP Chlorine Contact Chamber (CCC). Tank lining will be removed and replaced. Gates and valves will be rehabilitated and replaced as necessary. Covers and solar panels were also planned to be added to CCC to improve process efficiency and future chemical costs.
  - The City has contracted with a consultant to design the improvements. The initial design resulted in a construction cost estimate significantly in excess of the project budget. Staff worked with the consultant to rescope the project and materials of construction to meet both the project objectives and budget constraints. As a result of this effort, the covers and solar panels will be removed from the project to meet budget constraints.
- **Wastewater Pipe Lining & Manhole Lining Projects**
  - These projects provide for the installation of liners for pipelines and manholes throughout the City to reduce and prevent inflow and infiltration (I&I) of groundwater and rainwater into the City's sanitary sewer collection system, thus reducing the potential for sanitary sewer overflows (SSOs) and treatment impacts at the Wastewater Treatment Plant.
  - The FY22 pipe lining project is essentially complete. Emergency repair locations were added to the overall project prior to close out of the 2022 program.
  - FY23 Lining area has been generated and has been reviewed by the City Attorney for acceptance as "Piggyback" contract work. The presented contract was denied due to policy issues. Another compliant contract for piggyback is being researched.
  - Night work was performed to line two concrete sanitary sewers along Main Street from Highland to Milwaukee Avenues this month.

- **Wastewater Forcemain Replacements Project**
  - This project provides the design and installation of six (6) new PVC and/or HDPE forcemains (#1, 2, 4, 10, 12A, & 17) with all valves, fittings, and appurtenances; and the abandonment of the existing forcemains.
  - Design of the forcemains is complete all permits have been approved.
  - TLC was awarded this work during the 4/18/23 Commission Work Session by utilizing a Piggyback award to TLC's contract with Pinellas County. Preconstruction meeting held and onstruction is expected to commence during the Summer of 2023 depending upon material availability.
- **Curlew Reclaimed Water Tank**
  - This project provided for the removal of loose paint, restoration and / or replacement of corroded steel parts and piping, and recoating with a durable paint system with artwork.
  - Artwork on the tank has been completed.
  - Coordination and contract amendments with Verizon and AT&T are underway to allow for the reinstallation of cellular equipment on the tank per lease agreements.
- **Offsite Potable Water Storage Site Valve Replacement**
  - This project provides for the replacement of in ground valves, check valves, and fill valves at offsite Potable Water Storage sites.
  - A site visit has been conducted with a contractor to evaluate the project.
  - A quote has been provided via piggyback of a Pinellas County contract. The proposed work exceeds the existing budget. Funding opportunities are being investigated and with the project potentially being budgeted in FY24.
- **WWTP 10,000 Gallon On-site Diesel Fuel Tank**
  - This project provides for the replacement of the diesel fuel storage for on-site generators located at the City's WWTP. The existing tank is reaching the end of its service life and should be replaced in the near future.
  - Engineering/WWTP staff are seeking sole source procurement to address the safety, design and location characteristics / constraints and possible options.
- **Wastewater Treatment Plant Outfall Piping Repair**
  - The intent of this project is to improve the WWTP's outfall system's reliability, redundancy and safety.
  - The project has been submitted and added to the House Appropriations (\$400,000 request) list and issued a form number.
- **Water Production Well Facilities (Well 1)**
  - This project provides for the rehabilitation of raw (potable) water wells, specifically Well #1 this fiscal year. The well, equipment and housing require rehabilitation to continue viable water production.
  - 100% design plans have been received. Bid documents are finalized for advertisement.
  - The proposed work is expected to exceed the existing budget should the project be advertised & bid. A contractor quote has been requested via "Piggyback" of a Pinellas County contract. The comparative "Piggyback" quote is being requested in an effort to meet budgets constraints.
- **Raw Water Transmission Line Pigging**
  - This project provides for the cleaning of 9.8 miles of the raw water transmission lines for the City's wellfield. The accumulation of scale, silt, organic matter, etc.

necessitate the pigging approximately every ten years to maintain flow, reduce system contaminants and limit pipe degradation.

- A contractor quote has been received per the terms and conditions of a Pinellas County contract (piggyback). The Pinellas County contract was not deemed valid for piggyback contracting by the City attorney. Investigating other purchasing instruments to accomplish this work.

### **New Construction**

- **New City Hall**

- The New City Hall building houses the City's Commission, technical, financial, planning, billing, and administrative services. The new facility has already helped by streamlining City processes and making services for visitors, residents, and customers more convenient.
- City staff occupied the building in mid-March 2023 as a result of a Temporary Certificate of Occupancy (TCO) which was issued to the contractor for the Administrative portions of the building.
  - The Commission Chambers were officially utilized for the first time on 6/1/23 for Budget Workshop #1; with the 6/6/23 Commission Work Session to be held next.
  - Final Punch List items have been documented by City staff, the project Architect (Harvard Jolly), as well as the contractor, as Manhattan works towards Substantial Completion.
  - The Grand Opening & Ribbon Cutting Event was held the evening of Friday, May 19, 2023; and was deemed by all in attendance to be a successful event.

### **Roadway Section**

- **Santa Barbara Brick Street**

- The project was awarded on February 21<sup>st</sup>. to Evolution Contractor, of Clearwater FL.
- Construction has commenced and the contractor is coordinating well with impacted residents.

### **Drainage / Interdepartmental Support**

- **Brady Drive:** DRMP, Inc., (one of the City's General Engineering Consultants [GEC] firms) previously prepared a Preliminary Engineering Report (PER) to investigate elevating Brady Drive and conveyance alternatives where Jerry Branch passes under the road. The PER provided a preliminary cost estimate to improve the level of service (LOS) for Brady Dr., with staff selecting a 10-year LOS for design. The project design and permitting was assigned to DRMP, Inc., one of the City approved engineering contractors.
  - DRMP has submitted the 100% Plans.
  - Specifications have been finalized and reviewed by the City.
  - Bid documents are currently being prepared.
- **Pickleball Courts:** The Parks Division is reviewing locations for additional Pickleball courts. Once a decision has been made regarding location and design of facilities, engineering will provide design and permitting support.
- **San Charles Drive Drainage Improvements:** This drainage improvement project is slated for construction in FY23. The purpose of this project is to provide a roadway level



of service (LOS), 10-year / 24-Hour, for the intersection of San Charles Drive and San Roy Drive South. The status of the project is as follows:

- A title search was ordered and submitted to the City in February 2022.
- Preparation of the construction plans is in process.
- Plans were sent to utilities for review & comment.
- Project has been delayed as a result of engineering vacancies.
- **Santa Barbara Drive Drainage Improvements:** This drainage improvement project is slated for construction in FY24. The purpose of this project is to provide a roadway level of service (LOS), 10-year / 24-Hour, for Santa Barbara Drive, from 200 feet north of San Salvador Drive to Bueno Vista Drive South (approximately 1,800 feet). The status of the project is as follows:
  - City staff is working with the architect for the property owner at 1768 Santa Barbara Drive to vacate an existing utility easement and coordinating with the property owner's surveyor to prepare a legal description for a new easement.
  - Construction plans are in preparation for the new outfall associated with the previously referenced address. This outfall will be up-sized as a part of the proposed drainage improvements for Santa Barbara Drive.
  - Preparation of the construction plans is in process.
  - Project has been delayed as a result of engineering vacancies.
- **Buena Vista Drive Drainage Improvements:** This drainage improvement project is slated for construction in FY24. The purpose of this project is to provide a roadway level of service (LOS), 10-year / 24-Hour, for Buena Vista Drive from Mira Vista Drive to 600 feet northeast of Mira Vista Drive.
  - Preparation of construction plans is in process.
  - Project has been delayed as a result of engineering vacancies.
- **Downtown East End Plan (DEEP) - Mease Materials:** This parking lot reconstruction project is slated for construction in FY23. The status of the project is as follows:
  - Demolition of the existing building is complete.
  - The temporary Millings Parking Lot is complete.
  - Engineering is in the process of developing construction plans for permitting and future bidding of a permanent Parking Lot, subject to funding availability.
- **Gabions Drainage System Repair:**
  - Pennoni Associates, Inc. is under contract (7/13/21) with the City to evaluate, prioritize and prepare construction plans for the repair of the gabions.
  - Approximately 900 ft. of gabions are to be designed and permitted for repair. The repairs proposed are located between Pinehurst Road, Jackmar Road, Patricia Avenue and Idlewild Drive South.
  - Survey by Pennoni has been completed with geotechnical testing by Tierra of the gabions and ditch.
  - 60% construction plans and environmental permit packages have been submitted and reviewed by the City and regulatory agencies.
  - The plans and specifications are nearing completion.

### **Development**

- **Site Infrastructure / Development Review Participation:**
  - Projects discussed/researched as part of DRC meetings – (0)
  - Site / Infrastructure plan sets in review – (3)
  - Approved developments in construction- (5)

**Wastewater Division:**

**Plant Summary**

• **Wastewater Treatment flows:**

- Influent Average Daily Flow: 3.579 Million Gallons
- Influent Monthly Total Flow: 110.942 Million Gallons
- Reclaimed Water Average Daily Flow: 3.258 Million Gallons
- Reclaimed Water Monthly Total Flow: 100.999 Million Gallons
- Final Effluent Average Daily Flow: 0.036 Million Gallons
- Final Effluent Monthly Total Flow: 1.111 Million Gallons

• **Maintenance and Repairs:**

- Maintenance performed weekly greasing of all WWTP equipment.
- Maintenance performed weekly inspections at all reclaim pump stations.
- Duke Energy outside vendor; on site replaced the Main Electrical 2500 KVA Transformer at the WWTP.
- Maintenance replaced two internal reclaim isolation pumps Facility #8 (Filter Building).
- Maintenance repaired Belcher reclaim flow meter.
- Maintenance hanging new safety signs around the WWTP and at Facility #8 (Blower Room) entrance.
- Operations staff spreading shell around Facility #2 (Admin Building).



New Reuse Isolation Pumps  
Facility #8 (Filter Building)



New Duke Energy 2500 KVA  
Transformer Installed



New Shell Around Facility #2  
Admin Building



New Safety Signs at Facility #8  
Blower Room

- **Compliance:**
  - The April 2023 Discharge Monitoring Report was submitted to FDEP with no issues.

### **Collections Summary**

- **Scheduled repairs:**
  - Mini-Scout list for I&I (Inflow & Infiltration): (3) – Ventura Drive, Amberlea Drive, Santa Anna Drive and Numerous M/S due to subcontractor for Frontier.
  - Clean Out Installs: (2) – 1589 Amberlea Drive North and 36 Ventura Drive.
  - Lateral Liners: (5) – 729, 543 Wilkie Street, 1575 Sandalwood Drive, 1589 Amberlea Drive, and 36 Ventura Drive.
  - Lateral Repairs: (4) – 1520 Alamo Lane, 947 Virginia Street, 2570 Gary Circle, and 1506 Santa Anna Drive.
  - Main Line Repair: (2) – 853 James Street and 927 Lake Street.
  - Responded to citizen blockage calls: (18)
  - Sunshine 811 locate tickets: (325).
  - Continued with Preventative Maintenance inspections and routine maintenance.



Lateral Repair 947 Virginia Street

- **Vac / Cleaner Truck:**
  - Cleaned in Grids: (14) – NE 25 Heather Ridge Boulevard, Evans Road, SW 35 Oakwood Drive, Virginia Street, NW 35 New York Avenue, NW 35 Pinewood Drive, Buttonwood, NE34 Wilkie Street, Milwaukee Avenue, SW 35 Lexington Drive, Oakwood Drive, NW 35 Patricia Avenue, Virginia Street, NW 26 Robinhood Lane, San Christopher Drive, NW 34 Michigan Boulevard, Harvard Drive, SE 25 Colony Drive, NW 13 Jarvis Circle and Onizuka Court.
  - Total cleaned: 14,142 linear feet (LF) and applied ROOTX 955 LF of sewer mains.



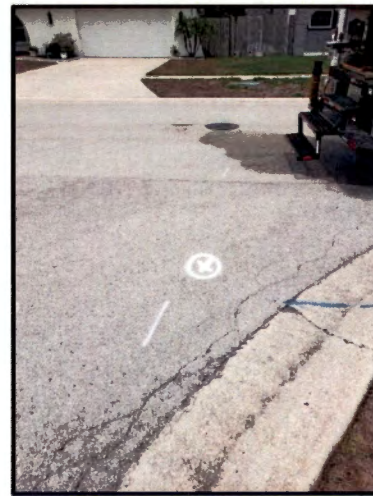
By-pass for Lining Main Street



Cleaning Main Street

• **TV Truck:**

- Televised Main Lines: (5) – NW 35 Virginia Street, Patricia Avenue, Lake Street, NE 23 Pinehurst Road, NE 15 Bayshore Boulevard, NW 32 Grovewood Drive, NW 25 Manor Court, Cottonwood Terrace and Rosewood Drive.
- Installed Sectional Liner: (2) – 8"x10' liner NW 26 Robin Hood Lane M/H #51, #157, 8"x10' liner NE 23 Michigan Boulevard M/H #15 46' up stream.
- Total televised: 6,662 LF with 24 set-ups.



FIOS Damage Rosewood Drive and Cottonwood Terrace



By-pass for Main Street Lining on Milwaukee Avenue

- **Lift Stations:**

- Cleaned check valves: (4) - LS #12A, #21, #31 and #32.
- Replaced contacts at LS #3.
- Installed Pumps: (2) – LS #15 Pump #2 and LS #34 Pump #1 and #2.
- Replace Transducer at LS #25 and #32.
- Cleaned Wet Wells: (1) – LS #20.
- Removed Rags from Pumps: (3) - LS #23 Pump #1 and #2, LS #37 Pump #2 and LS #30 Pump #1 and #2.

**Water Division:**

**Water Production**

- **Production Numbers:**

**Data: May 1<sup>st</sup> –31<sup>st</sup>, 2023**

- Average Daily Potable Water Production: 3.91 Million Gallons
- Monthly Potable Water Production: 121.23 Million Gallons
- Annual YTD Potable Water Production: 542.21 Million Gallons
- Annual YTD Rainfall: 4.06 Inches
- Monthly Rainfall Total: .58 Inches

- **Noteworthy Events:**

- Train #1 is up and running, waiting on bacteriological clearance to use for production.
- Train #2 the frames and vessels are installed and the wires are in place.
- New cleaning in place tanks are set.
- Annual Water Quality Report updated for 2022 and uploaded to city website.

- **Maintenance/Refurbishment project update:**

- Operators continue regular P/M programs and all annual P/M's have been completed.
- Continued working through project issues and coordinating drinking water production around fire recovery activities.
- Painters are prepping exterior for painting.

**Water Administration**

- Public Supply Annual Report has been submitted to Southwest Florida Water Management District.

**Water Distribution**

- **Maintenance and Repair –**

- Annual backflow-testing program is 30% complete, with approximately 2,468 backflows tested for the calendar year.
- Large meter program is 100% complete, with 78 large meters tested for the calendar year.
- Hydrant Program has installed 0 new hydrants, repaired 6, replaced 2, painted 84, and flow tested 46.
- Valve Program exercised 41 valves this month. For the year, the Valve Program has installed 0 new, replaced 1, repaired 0, and exercised 214 potable / 39 reclaimed valves for a total of 253 distribution valves exercised.



Water Meter Register Changeout  
1585 Amberlea Drive South



Water Service Line Repair  
1800 Main Street

### **Wellfield**

- Ardurra (formerly King Engineering) has developed the engineering drawings and technical specifications for the design and renovation of Well #1; with a new pump / motor, piping, & electrical features. We anticipate the project will go out to bid in Summer 2023.
- Completed then submitted 2022 Annual Wellfield Report, 2022 Public Supply Annual Report and the 2022 Annual Water Suppliers Report to the Southwest Florida Water Management District (SWFWMD)
- Develop condition status for all the production wells.
- Quotes are being evaluated to pig the raw water line.

### **COMMUNICATIONS**

The Communications Department supports all City Departments in an effort to keep citizens and the public informed and engaged through the City's digital, social and video platforms.

- **Areas of Focus**
  - New City Hall grand opening
  - New website - Open Cities website training for staff continues.
  - Launched first employee monthly digital eNewsletter – Inside the DEN
  - Reclaimed Water shortage management/messages
  - National Public Service Recognition Week – internal and external content/communications/videos
  - National Public Works Week and Rodeo
  - National Historic Preservation Month – content, videos, reels, Dunedin Insights
  - Lift Station Post – Flushable Wipes – NO NOT FLUSH went viral – post reached 2.2 million people (see separate metric report) And note Zensity report Popular Words
  - Preparing for Hurricane season and Hurricane Expo
  - Managing and Monitoring Social Media Accounts and responding to comments/questions on social media 7 days a week

- Media relations and message management – especially related to Gov Ron DeSantis running for President. Managed national and regional media inquiries. Note Zencity Report Popular Words
- FDOT projects – U.S. 19 and S.R. 580/Skinner improvements
- Plans for Juneteenth
- **Social Media**
  - Engagement continues to grow on all platforms – especially through short video reels on Instagram and on Facebook. Growth on platforms are coming from these video “shorts”
  - See attached May Social Media Monthly report for top posts, metrics, including DunediNEWS (Attachment)
  - See Zencity Community Sentiment analyst report for May, 2023. (Attachment)
- **Social Media Highlights**
  - Facebook page reach was up 186.7% from April
  - Top post was the Lift Station image/Don’t Flush Flushable Wipes. Taking our reach to 2.2 million – and going viral.
  - On Twitter – the Lift Station was one of the most retweeted posts and the Pride flag reel was the most liked.
  - On Instagram the City Hall prep reel was the top video along with a Historic home.
  - On LinkedIn we shared 50+ posts and received 13k+ impressions and 800+ clicks = people clicking links and going into our profile to see more.
  - LinkedIn top - the City Hall grand opening and the Public Service Recognition Week video.
  - DunediNEWS weekly eNewsletters had an average of open rate of 48% - the industry average is 15%. We continue to add subscribers - now 9000+.

#### **Dunedin Website**

- Working with Open Cities on New Website/Phase Three – content migration and training
- Employee Intranet – proposed plan for FY 23 budget to align with new website launch in fall.

#### **May**

Website analytics/reports. (Attachment)

Highlights from the metric report:

- The search top topics: marina, pool, reclaimed water, jobs, inspection, map, permit search, employment and Highlander Pool.
- Mobile continues to be the dominant way people view and search our website.

#### **Video content**

- Features:
  - Your City @ Work – Update from Public Works Director Sue Bartlett
  - Made in Dunedin: Creative Institute for the Arts
  - Spotlight: City of Dunedin is Home to Honeymoon Island ...and so Much More
  - Recap: New City Hall Ribbon Cutting; National Public Works Week
  - Short Highlight Recaps: City Hall Grand Opening, Historic Homes – for Preservation Month, Public Works Equipment Rodeo

**Video Highlights:****YouTube:**

- 12,285 views for the month of May
- +17 Subscribers
- Watch time of 169.3 hours
- The top video was the Public Works Equipment Rodeo (short form).

**Instagram:**

- 13,700 accounts reached.
- +282 followers increased for the month of May.
- The City Hall Grand Opening was the highlight of the month, followed by two historic homes for Historic Preservation Month.
- We posted 25 reels on Instagram last month



## Notes of Encouragement To City Staff

**From:** [REDACTED]@aol.com  
**Sent:** Friday, May 12, 2023 6:49 AM  
**To:** Gizzi, Vince <[VGizzi@DunedinFL.Net](mailto:VGizzi@DunedinFL.Net)>  
**Subject:** Eagle Scout park

Good morning I would to thank all of the individuals involved in keeping Eagle Scout Park looking so nice. As a resident I am so appreciative of all the hard work that makes this happen. I myself enjoy walking in the park with my dog and seeing the beautician of the park.

Thank you  
Jan Ford



**Tampa Bay General Contractors LLC**  
**CGC 1510840**  
**4532 W Kennedy Blvd. #500**  
**Tampa, Florida 33609**  
**813-335-5562**

MaY 16, 2023

ATTN. Joseph Dipasqua [Jdipasqua@dunedinfl.net](mailto:Jdipasqua@dunedinfl.net)

**RE: Recommendation for Shannon Lovewell**

Dear Joseph,,

Please honor Shannon Lovewell for her ambassadorship!

In a recent issue with one of our projects, Shannon represented the City of Dunedin in a knowledgeable, efficient, and enjoyable manner.

Shannon was thorough, polite, and had the City of Dunedin's "customers" interest and priority in mind.

Shannon is a knowledgeable ambassador for the City of Dunedin.

Shannon is a true Professional !

Thank you.  
Robert S. Cairns  
Owner



**From:** Ray Bouchard <[REDACTED]@gmail.com>  
**Sent:** Tuesday, May 16, 2023 6:55 PM  
**To:** Wirth, Bruce <[BWirth@DunedinFL.Net](mailto:BWirth@DunedinFL.Net)>  
**Subject:** Santa Barbara Brick Street

Bruce,

I just wanted to say that the crew that is working on our street is making a difficult situation very manageable. They have bent over backwards to make sure we have access in and out of our street, they have been extremely helpful in coordinating our trash pick up, and facilitating mail and package deliveries. Most importantly, they are very pleasant and just plain nice. I am not sure if you have received any other comments from the neighbors but as the ones most impacted, I just thought you should know.

Ray Bouchard  
[REDACTED]



**Tampa Bay General Contractors LLC**

**CGC 1510840**

**4532 W Kennedy Blvd. #500**

**Tampa, Florida 33609**

**813-335-5562**

**MaY 16, 2023**

**ATTN. Joseph Dipasqua [jdipasqua@dunedinfl.net](mailto:jdipasqua@dunedinfl.net)**

**RE: Recommendation for Jennifer Jewel**

Dear Joseph,

Please honor Jennifer Jewel for her ambassadorship!

In a recent issue with one of our projects, Jennifer represented the City of Dunedin in a knowledgeable, efficient, and enjoyable manner.

Jennifer was thorough, polite, and had the City of Dunedin's "customers" interest and priority in mind.

Jennifer is a knowledgeable ambassador for the City of Dunedin.

Jennifer is a true Professional !

Thank you.

Robert S. Cairns

Owner



**From:** City of Dunedin <[dunedinfl@notify.visioninternet.com](mailto:dunedinfl@notify.visioninternet.com)>  
**Date:** June 2, 2023 at 19:21:45 EDT  
**To:** "Bramley, Jennifer" <[JBramley@dunedinfl.net](mailto:JBramley@dunedinfl.net)>  
**Subject:** Solid waste.  
**Reply-To:** Matthew Smith and Troy Waldron [REDACTED]

Message submitted from the <Dunedin, FL> website.

**Site Visitor Name:** Matthew Smith and Troy Waldron  
**Site Visitor Email:** [REDACTED]

Dear Ms. Bramley,

My Husband and I Wanted to contact you in regards to a few employees at the Solid Waste Department. We own our house at 415 Louden Ave and have been doing a lot of home repair and cleaning out of our property and we had a rather large pile of garbage at the curb. It was stacked neatly and ready for collection. The back end loader came by and took a look at it and informed us that we would have to call for a special pick up. I thanked him and called. The Solid waste Dept. Was professional, courteous and informed me that they would be by to pick up within the hour or up to the next day or two depending on circumstances. They arrived within a half hour. The "Claw" operator was so nice and could not pick up everything because of tree limbs above and called another back end loader. When they arrived I got the feeling they were surprised that the first one didn't pick it up. I asked their names. (Matt, Justin and Brandon) These men were awesome to say the least! They went above and beyond to make sure that I was taken care of and left absolutely no mess! What fine examples of what a fine city Dunedin is!

Thank you for your time,  
Matthew Smith and Troy Waldron  
[REDACTED]



**From:** City of Dunedin <[dunedinfl@notify.visioninternet.com](mailto:dunedinfl@notify.visioninternet.com)>  
**Sent:** Friday, June 2, 2023 1:10 PM  
**To:** DiPasqua, Joseph <[JDIPasqua@DunedinFL.Net](mailto:JDIPasqua@DunedinFL.Net)>  
**Subject:** Charles Pitt

Message submitted from the <Dunedin, FL> website.

**Site Visitor Name:** Patricia Stough  
**Site Visitor Email:** [REDACTED]

Joe!

Just wanted you to know that Chuck has gone above and beyond the call of duty in assisting my "owner/build" client with Inspections. Chuck is truly an asset to the city of Dunedin!



**From:** Deborah Davidson <[REDACTED]>  
**Sent:** Friday, June 9, 2023 10:07 AM  
**To:** Bramley, Jennifer <[JBramley@DunedinFL.Net](mailto:JBramley@DunedinFL.Net)>  
**Cc:** Gizzi, Vince <[VGizzi@DunedinFL.Net](mailto:VGizzi@DunedinFL.Net)>; Sheets, Lanie <[LSheets@DunedinFL.Net](mailto:LSheets@DunedinFL.Net)>; Peterson, Jorie <[JPeterson@DunedinFL.Net](mailto:JPeterson@DunedinFL.Net)>  
**Subject:** Recognition of City Staff members

Dear Jennifer Bramley, Dunedin City Manager,

I am writing this letter on the behalf of the Scottish American Society of Dunedin. We like to express our appreciation to those City of Dunedin staff members who made our event a huge success. As Dunedin residents, we have always known our City staff members to be dedicated to the City.

During the 40<sup>th</sup> Birthday Celebration, we had an opportunity to work with several staff members.

Those staff members are listed below.

Danielle Edwards  
Brian Cox  
Tom Serridge  
Jorie Peterson

The City staff members were a supportive and professional group. Their dedication and hard work assisted us in having a very successful event. As we required assistance from several City departments, their unlimited knowledge and vision to our event proved invaluable.

It is really commendable to see how well organized the City staff team members are. Their outstanding performance during the planning, set-up and event we had was inspiring.

Looking forward to working together on future events that make Dunedin delightful.

Please express our sincere appreciation and gratitude to the City staff members who have participated in our event.

Respectfully,

Alan McHale  
Scottish American Society of Dunedin  
Deborah Johnson Davidson



**From:** Gizzi, Vince <VGizzi@DunedinFL.Net>  
**Sent:** Friday, June 9, 2023 1:55 PM  
**To:** Smith, Donna <DSmith@DunedinFL.Net>; Britt, Peter <PBritt@DunedinFL.Net>  
**Cc:** Smalling, Theresa <TSmalling@DunedinFL.Net>; Bramley, Jennifer <JBramley@DunedinFL.Net>; Quintas, Jorge <JQuintas@DunedinFL.Net>; Wells, Pete <PWells@DunedinFL.Net>; Wrobel, Monica <MWrobel@DunedinFL.Net>; Allen, Nichole <NAllen@DunedinFL.Net>; Sheets, Lanie <LSheets@DunedinFL.Net>; Lane, Cyndi <CLane@DunedinFL.Net>; Bonner, Heather <HBonner@DunedinFL.Net>; Peterson, Jorie <JPeterson@DunedinFL.Net>  
**Subject:** FW: Commendations~

Donna, thank you for sharing, I will certainly get with Peter Britt on his strong customer service skills and conscientiousness.

Peter, please see email below and thank you so much for a great deed to our community and a disabled veteran. You certainly went above and beyond and as you can see in the email below from Patrick and his family below. I really appreciate this great deed and thank you for your good work. Vince

**From:** Smith, Donna <DSmith@DunedinFL.Net>  
**Sent:** Thursday, June 8, 2023 3:31 PM  
**To:** Gizzi, Vince <VGizzi@DunedinFL.Net>; Smalling, Theresa <TSmalling@DunedinFL.Net>  
**Cc:** Sheets, Lanie <LSheets@DunedinFL.Net>  
**Subject:** Commendations~

Vince,

Moments ago I returned a call to "Patrick" who had left a voice mail on my office phone. He is a disabled veteran with a service dog whom he walks every day near Edgewater Park. He occasionally lets his service dog run in the water to cool off at the end of their time together. On Tuesday, unknown to him, his dog's collar (containing his official service dog recognition device as well as his trainer device, with a total value of \$600) got separated from the dog and Patrick did not notice until he was well down the trail.

A Dunedin employee, Peter Britt, found the device, called the number on the device and, when no one answered, called the secondary/backup number and spoke with Patrick's son. Patrick and Peter were able to connect shortly thereafter and Patrick now has his dog's important devices back.

Patrick stated that too often he is sure we only hear the "bad thanks and complaints" and he wanted us (and Peter's supervisors) to know how much this kind act of his meant and how grateful he is. Please make sure that Peter is aware of this heartfelt "thank you" and, by copy of this to Theresa, a copy of this note be placed into his file.

Thank you,

*Donna*



---

**To:** Jennifer Bramley, City Manager  
**Thru:** Jorge Quintas, Deputy City Manager  
**From:** Jeffrey Parks, Fire Chief  
**Date:** June 1, 2023  
**Re:** Monthly Report for May 2023

**Fire Prevention Division:**

At the beginning of May, Coastal Christian Church suffered a significant fire loss due to a structure fire. The Church property houses the sanctuary, a pre-school and a thrift shop. Fire Prevention personnel worked with Pinellas County Sheriff's office to investigate the cause of the fire. The Fire Prevention division then began to assist the staff with a plan on reopening the property. Life safety issues were addressed in a timely manner and allowed portions of the structure to be reopened to the public.

June begins hurricane season and fire prevention is working with our residents who may need evacuation and sheltering assistance in the event of a hurricane. All those individuals who have registered for assistance have been contacted and their information verified and updated.

**Projects completed:**

- Circle K Gas Station – Main St. & US. 19

**Current projects:**

- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- The Courtyard on Main – Main St – New mixed use project
- Mira Vista Townhomes – 1413 Bayshore Blvd
- Crown & Bull – Outdoor Renovation – 319 Main St.
- San Ruffino Building 3 & 5 – New Construction – 1340 Bayshore Blvd
- Hotel – New Construction – 491 Causeway Blvd
- Townhomes – New Construction – 1405 Bayshore Blvd
- Gateway Project – New Mixed Use - Main St
- Eco Seascapes Hotel – New Hotel – 418 Grant St.
- New Magnolia Day school Project – 1123 Overcash Dr.
- New home project – 1348 San Christopher Dr.
- Mid Florida Credit Union – 1201 Belcher Road.

- House of Beer – Storage Building – 931 Huntley Ave.
- Affordable Housing Apartments – 1419 Carnation Dr
- Retail Store – 2701 Main St.
- Norton’s Brewery – Douglas & Skinner
- Retail Building - Pizza Restaurant & Urgent Care - 1440 Main St.

**Fire Prevention Staff Activities:**

Inspections – 57	Fire Investigations – 2
Re-inspections - 3	Event Inspections – 11
Fire extinguisher training – 0	Fire Safety presentations – 0
Plans Reviewed – 15	Station Tours – 0
Construction Inspections – 5	Pub. Ed Contacts (Total) – 0
Final Inspections/BTR – 12	Hurricane Awareness presentation - 0
Meetings / Consultations – 32	Home Safety Checks/Smoke Alarm Install - 0
Referrals / Complaints – 4	

**Training and Safety Division:**

- Updated Target Solutions Bulletin board
- Completed monthly EMS on Target Solutions.
- Maintenance of Dunedin Firestrong
- Completed reports from National Testing Network for new hires
- Completed annual swim test for all personnel
- Completed North County Training Water Rescue training at Camp Wai Lani
- Coordinated with CTS towing for drop off of extrication vehicle
- Responded to calls with crews for assistance when available
- New Hire orientation for Clarke, Graham, Spasov, and Mendoza
- Attended zoom meeting with Dr Benson for mental health
- Attended Tampa Fire Academy to observe McKay progress

Completed Training Hours for May 2023

A Shift completed 552 Hours

B Shift completed 840 Hours

C Shift completed 657 Hours

Department total of 2049 hours (May 2023)

**Operations:**

- Two Paramedic candidates are currently in the hiring process. There are currently three positions not filled and active recruiting is ongoing.
- Four Firefighter/EMT's started on May 3<sup>rd</sup> and received two weeks of orientation before being assigned to their respective shifts.
- FF/P Dan Duchesneau was promoted to Lieutenant on May 17<sup>th</sup> replacing Lt/P Lou Staggs, who retired after twenty years of service.
- One member remains on extended light duty status for an injury.
- The department celebrated EMS Week with Fire Admin staff providing lunch (hamburgers and hot dogs) to all three shifts.
- The Department continues to provide First Responder EMS services to the Blue Jays Spring Games. We have 2 FD personnel working at all home games.



<u>Type of Incident</u>	<u>Month of May</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	598	3085	<u>EMS</u>		
Rescue Incident Response	50	267	<u>Station 60's Area</u>		
Fire Alarm	33	187	R60	116	4:20
Structure Fire Response	13	71	E60	58	3:58
Fire Incident Response	9	66	E51(CFD)	10	5:16
Special	13	66	E61	8	6:52
Cardiac Arrest Response	4	30	E62	6	5:31
Water Rescue Response	8	44	E66 (PHFD)	1	9:52
Trauma Alert	6	40	SR60	1	0:22
Major Incident Response	6	38	E50 (CFD)	1	6:44
Support Incident (Medical)	7	35	SR61	1	0:46
Fire Incident Response Special	5	28	<u>Station 61's Area</u>		
Support incident (Fire)	3	15	E61	67	5:55
Unconfirmed Structure Fire	2	14	E66 (PHFD)	12	5:51
Support Incident (DC)	5	18	R60	5	6:00
MVC Possible Extrication	0	15	E62	3	5:59
Air Transport Incident	2	7	E60	2	5:57
Medical Incident Special	1	7	E68	1	7:47
Moveup - Coverage	0	16	<u>Station 62's Area</u>		
Active Assailant Incident	0	1	E62	58	4:57
Hospital Landing Zone	0	1	E50 (CFD)	11	4:51
Technical Rescue	0	1	R60	6	5:34
Special Event	2	2	R65 (PHFD)	5	4:29
Brush Fire Incident Response	2	4	E60	4	6:06
Storm Structure Damage - No Inj	0	1	E65 (PHFD)	2	5:28
Extrication	0	5	E61	2	5:52
Extrication (Equip)	1	1	S65 (PHFD)	2	1:48
	Total	770	T53 (SHFD)	1	8:46
			E66 (PHFD)	1	7:51
			R49 (CFD)	1	5:50
			<u>FIRE</u>		
			<u>Station 60's Area</u>		
			T60	7	4:22
			E60	2	5:37
			E62	1	4:57
			<u>Station 61's Area</u>		
			E61	4	5:57
			E60	1	6:19
			<u>Station 62's Area</u>		
			E62	11	5:22
			E50 (CFD)	2	7:21
			E61	1	8:48

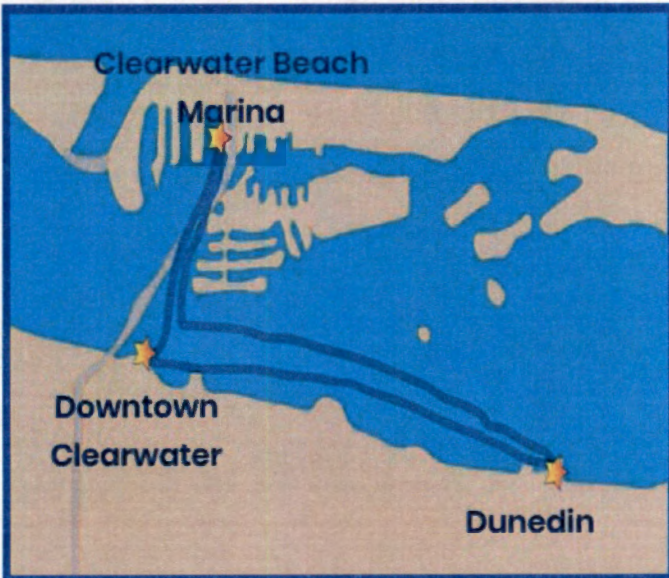
69 (9.0%) of the 622 calls within the DFD District were handled by units other than DFD.



# Monthly Ridership Report

Prepared by Clearwater Ferry Services for the City of Dunedin.

For any questions or to request a copy of this report, please email [dennis@ClearwaterFerry.com](mailto:dennis@ClearwaterFerry.com)



Approved by the City of Dunedin Commission to start on July 6<sup>th</sup>, 2018, Clearwater Ferry services Dunedin every Friday, Saturday, and Sunday. Trips depart from the Dunedin Marina at the below times and go to Clearwater Beach Marina, then to Downtown Clearwater, then back to Dunedin.

**Update:** Our schedule is available online and is updated in real time. In this time, we are testing expansion of stops that will allow guests to depart at our North Beach and Clearwater Marine Aquarium/Island Estates stops

## APRIL 1 – 30, 2023




- Number of Days of Operation: **14 Days**
- Total Ridership with service to and from Dunedin: **1865 passengers**
- Average daily Ridership on Blue Line with service to Dunedin: **133 guests**
- Passengers originating in Dunedin = 55% // Passengers originating in Clearwater = 45%

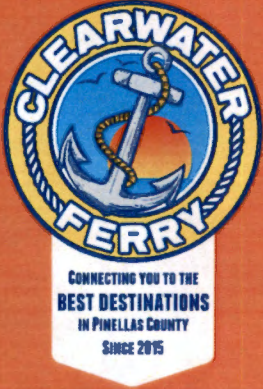
## PILOT PROGRAM TO DATE (7/6/18-present)

728 Days	46,479 Passengers	64 Guests Daily Average
----------	----------------------	----------------------------

## Connect with us

[www.ClearwaterFerry.com](http://www.ClearwaterFerry.com)  
or Download our FREE Clearwater Ferry App  
Available on the App Store & Google Play

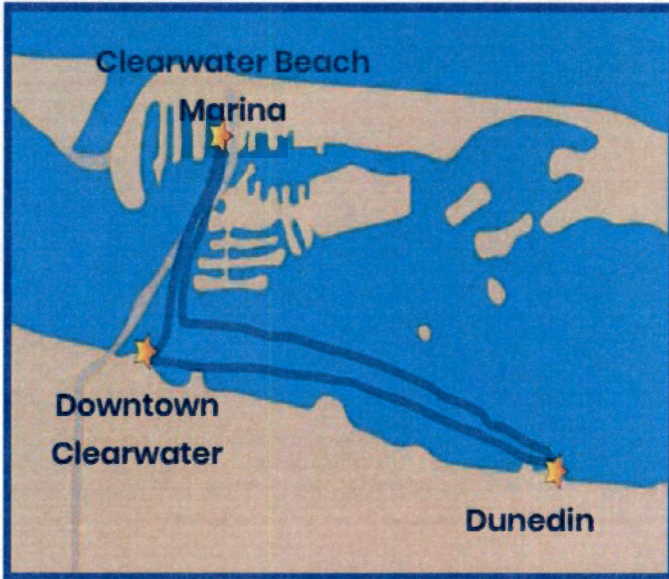
Clearwater Ferry on   
@ClearwaterFerry on   
@ClearwaterFerry on 



# Monthly Ridership Report

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**Update:** Our schedule is available online and is updated in real time. In this time, we are testing expansion of stops that will allow guests to depart at our North Beach and Clearwater Marine Aquarium/Island Estates stops

## MAY 1 – 31, 2023

- Number of Days of Operation: **12 Days**
- Total Ridership with service to and from Dunedin: **1029 passengers**
- Average daily Ridership on Blue Line with service to Dunedin: **86 guests**
- Passengers originating in Dunedin = 60% // Passengers originating in Clearwater = 40%

### PILOT PROGRAM TO DATE (7/6/18-present)

740 Days

47,508  
Passengers

64 Guests  
Daily Average

## Connect with us

[www.ClearwaterFerry.com](http://www.ClearwaterFerry.com)  
or Download our FREE Clearwater Ferry App  
Available on the App Store & Google Play

Clearwater Ferry on  
@ClearwaterFerry on  
@ClearwaterFerry on





# SOCIAL MEDIA REPORT: MONTH OF MAY 2023



APRIL TO MAY  
GROWTH



## PAGE LIKES

April 2023  
36,319

to

May 2023  
36,615

+296





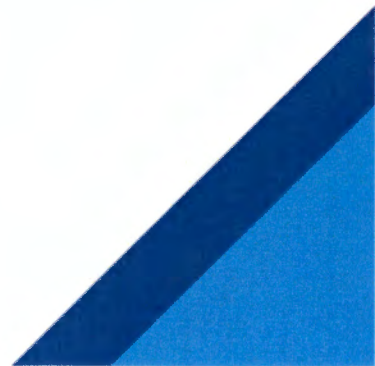
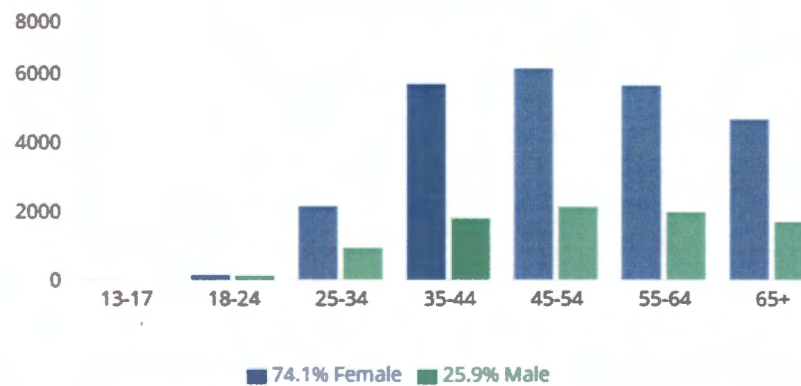
### Likes By Country ⓘ

1. United States of America (32,960 likes)
2. Canada (328 likes)
3. United Kingdom of Great Britain and Northern Ireland (185 likes)
4. Germany (72 likes)
5. Nigeria (51 likes)

### Likes By City ⓘ

1. Dunedin, FL (5,614 likes)
2. Clearwater, FL (2,854 likes)
3. Palm Harbor, FL (2,407 likes)
4. Largo, FL (768 likes)
5. Tampa, FL (763 likes)

### Likes by age & gender ⓘ



## Facebook Account Overview

Posts Published ⓘ

115

+14 | 13.9%

Total Likes ⓘ

34,527

+317 | 0.9%

New Likes ⓘ

342

-22 | -6.0%

Unlikes ⓘ

63

+24 | 61.5%

Engaged People ⓘ

62,672

+20,763 | 49.5%

Total Reach ⓘ

2,276,434

+1,482,370 | 186.7%

Organic Reach ⓘ

2,276,117

+1,482,478 | 186.8%

Paid Reach ⓘ

0

Impressions ⓘ

2,544,863

+1,519,312 | 148.1%

Video Views ⓘ

40,000

-34,544 | -46.3%

TOP 3  
POSTS WITH  
MOST REACH

1



Don't flush "flushable" wipes! They don't break down like toilet paper and can clog up sewer systems. This photo ...

Published by Loomly · May 15 at 7:00 AM ·

Post Impressions ⓘ

1,874,401

Post reach ⓘ

1,819,489

Post Engagement ⓘ

49,629

Interactions ⓘ



2K



32



91



425



76



38



Reactions

2,648



Comments

1,531



Link Clicks

248



Shares

1,221



Other Clicks

39,669



TOP 3  
POSTS WITH  
MOST REACH

2



The Florida Department of Transportation (FDOT),  
District Seven, invites you to attend and participate in a...

Published by Loomly · May 12 at 5:00 PM ·

Post Impressions ⓘ

118,302

Post reach ⓘ

115,423

Post Engagement ⓘ

1,553

Interactions ⓘ



71



0



0



4



0



1



Reactions

76



Comments

32



Link Clicks

179



Shares

22



Other Clicks

1,146

TOP 3  
POSTS WITH  
MOST REACH

3



Attention all Pinellas Trail users, on Thursday, May 18,  
Pinellas County Government Public Works will be...

Published by Loomly · May 17 at 12:02 PM ·

Post Impressions ⓘ  
**25,165**

Post reach ⓘ  
**25,165**

Post Engagement ⓘ  
**698**

Interactions ⓘ



79



3



0



0



0



0



Reactions

82



Comments

22



Link Clicks

113



Shares

30



Other Clicks

399

**TOP 3  
POSTS WITH  
MOST  
ENGAGEMENT  
(LIKES, COMMENTS  
SHARES)**

**1**



**Don't flush "flushable" wipes! They don't break down like toilet paper and can clog up sewer systems. This photo ...**

Published by Loomly · May 15 at 7:00 AM ·

Post Impressions ⓘ

**1,874,401**

Post reach ⓘ

**1,819,489**

Post Engagement ⓘ

**49,629**

**Interactions** ⓘ



2K



32



91



425



76



38



Reactions

2,648



Comments

1,531



Link Clicks

248



Shares

1,221



Other Clicks

39,669



**TOP 3  
POSTS WITH  
MOST  
ENGAGEMENT  
(LIKES, COMMENTS  
SHARES)**

**2**



**Thank you to everyone who attended our City Hall Grand Opening and Ribbon Cutting Ceremony!**

Published by Antonella Nakfour · May 19 at 7:03 PM

Post Impressions	Post reach	Post Engagement
<b>15,311</b>	<b>14,351</b>	<b>3,749</b>

**Interactions**

542	112	1	0	0	0

	Reactions	651
	Comments	81
	Shares	20
	Other Clicks	889



**TOP 3  
POSTS WITH  
MOST  
ENGAGEMENT  
(LIKES, COMMENTS  
SHARES)**

**3**



**Thank you Southern Living for this wonderful article on  
The Best Things To Do In Dunedin, Florida!**

Published by Antonella Nakfour · May 25 at 9:37 AM ·

Post Impressions ⓘ

**14,173**

Post reach ⓘ

**13,727**

Post Engagement ⓘ

**2,651**

**Interactions** ⓘ



801



215



6



9



2



0



Reactions

1,032



Comments

156



Link Clicks

728



Shares

128



Other Clicks

607





**TOP 3  
VIDEOS WITH  
MOST  
ENGAGEMENT**





## Thank you to everyone who attended our City Hall Grand Opening and Ribbon Cutting Ceremony!

Published by Loomly · May 20 at 3:00 PM · 🌐

Post Impressions ⓘ

**4,118**

Post reach ⓘ

**3,783**

Post Engagement ⓘ

**464**

### Distribution ⓘ

📈 Average performance as your other posts within 17 days of publishing. [Learn more](#)

### Views ⓘ

👤 3-Second Video Views **1,979**

🎬 1-minute video views **0**

📺 Average minutes viewed **0:10**

### Interactions ⓘ



0



0



0



0



0



0



Reactions

**135**



Comments

**11**



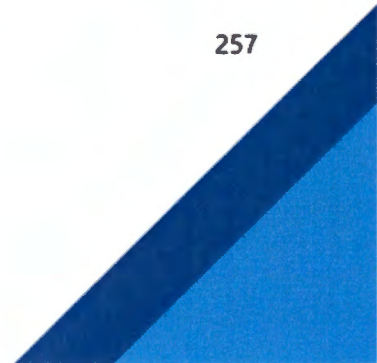
Shares

**5**



Other Clicks

**257**





The Tilley Apartments were built in 1922 and remain an important part of Dunedin's history to this day. The...

Published by Loomly · May 27 at 3:00 PM ·

Post Impressions ⓘ

3,751

Post reach ⓘ

3,543

Post Engagement ⓘ

442

## Distribution ⓘ

Average performance as your other posts within 10 days of publishing. [Learn more](#)

## Views ⓘ

3-Second Video Views 2,040

1-minute video views 0

Average minutes viewed 0:10

## Interactions ⓘ



0



0



0



0



0



0

Reactions 70

Comments 13

Link Clicks 41

Shares 10

Other Clicks 266





We are prepping for our grand opening and ribbon cutting tonight at 5:30pm at the new City Hall 737...

Published by Loomly · May 19 at 5:00 PM ·

Post Impressions ⓘ

3,857

Post reach ⓘ

3,624

Post Engagement ⓘ

434

### Distribution ⓘ

Average performance as your other posts within 18 days of publishing. [Learn more](#)

### Views ⓘ

3-Second Video Views 2,246

1-minute video views 0

Average minutes viewed 0:08

### Interactions ⓘ



0



0



0



0



0



0



Reactions

101



Comments

22



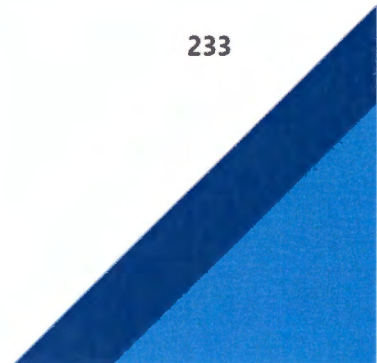
Shares

5



Other Clicks

233



APRIL TO MAY  
GROWTH



## FOLLOWERS

April 2023  
4,703

to

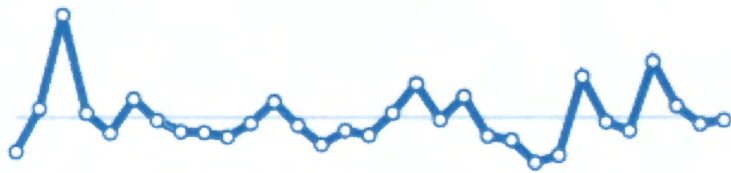
May 2023  
4,718



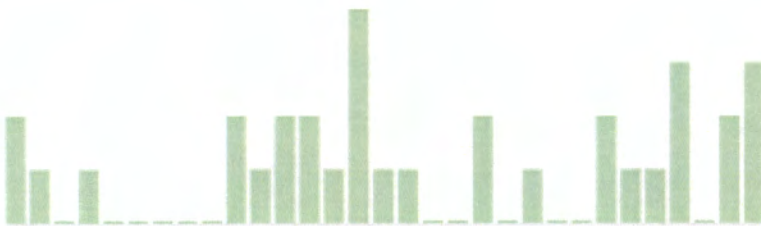
+15



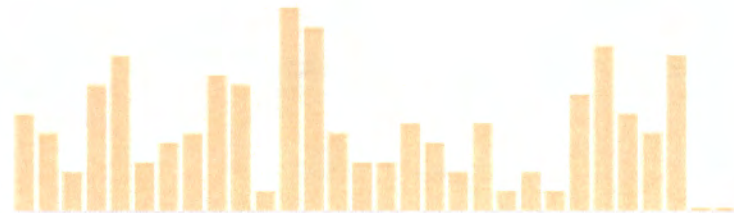
Engagement rate  
**2.5%**



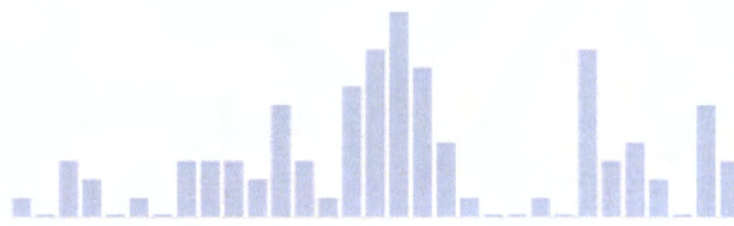
Retweets without comments  
**33**



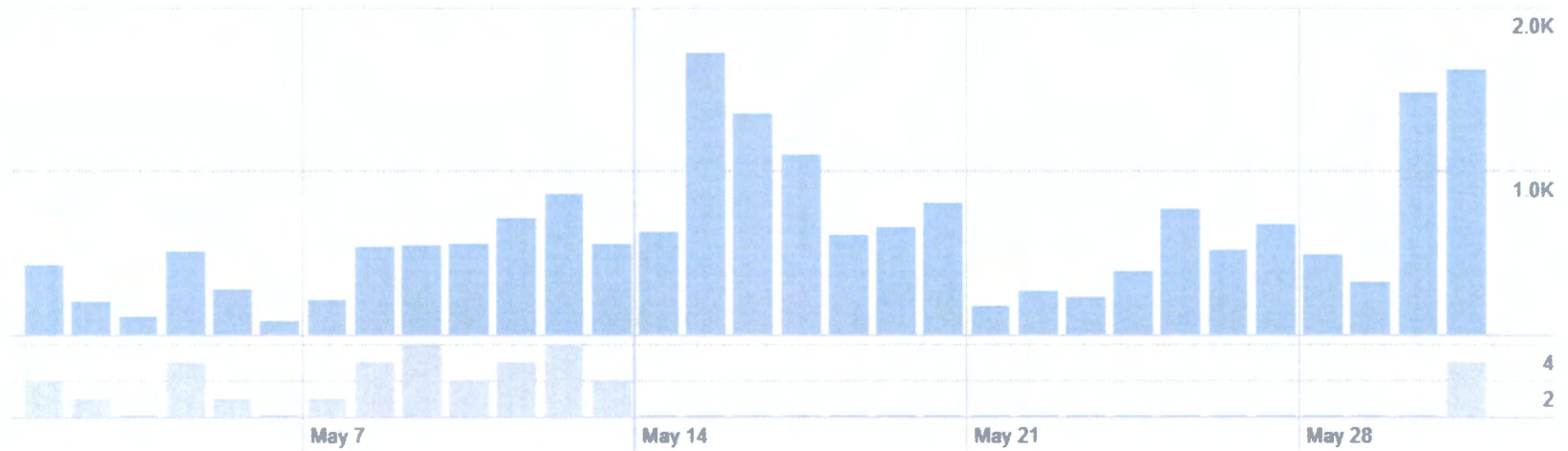
Likes  
**258**



Link clicks  
**96**



Your Tweets earned **19.5K impressions** over this **31 day** period



3 Most Retweeted Posts ⓘ



**Lift Station**

Don't flush "flushable" wipes! They don't break down like toilet paper and can clog up sewer systems. Check out thi... ..

3



**Plant Reel**

Dunedin's new City Hall & parking lot are going green w/ 98% Florida native plants & 100% Florida Friendly pl...

3

**Heatstroke prevention**



It's #NationalHeatstrokePreventionDay  
937 children have died due to pediatric vehicular heatstroke (PVH) since 199...

2

...

3 Most Liked Posts ⓘ



**Pride Flag**

Mark your calendars! Don't miss Dunedin's Pride flag raising on Thursday, June 1, 10:30am at the new City Hall (737... ..

18



**PSRW video Dunedin**

Experience the perfect blend of small-town charm and big-city amenities in Dunedin! This week, we're celebrating... htt...

12



**Plant Reel**

Dunedin's new City Hall & parking lot are going green w/ 98% Florida native plants & 100% Florida Friendly pl...

11

APRIL TO MAY  
GROWTH



## FOLLOWERS

April 2023  
9,320

to

May 2023  
9,482

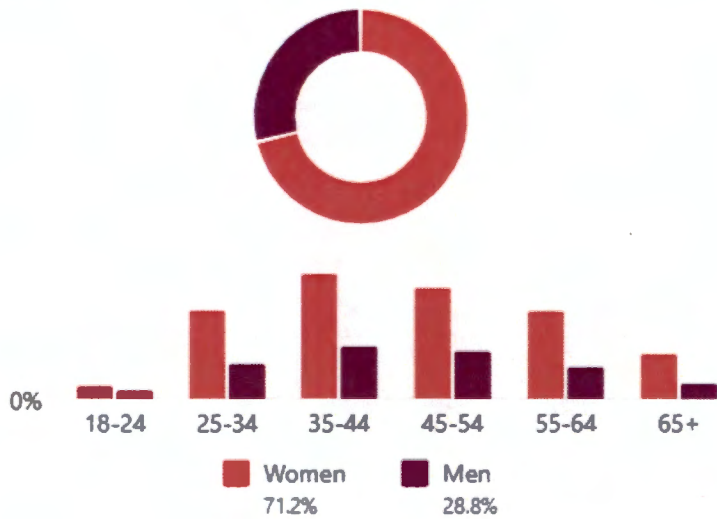
+162



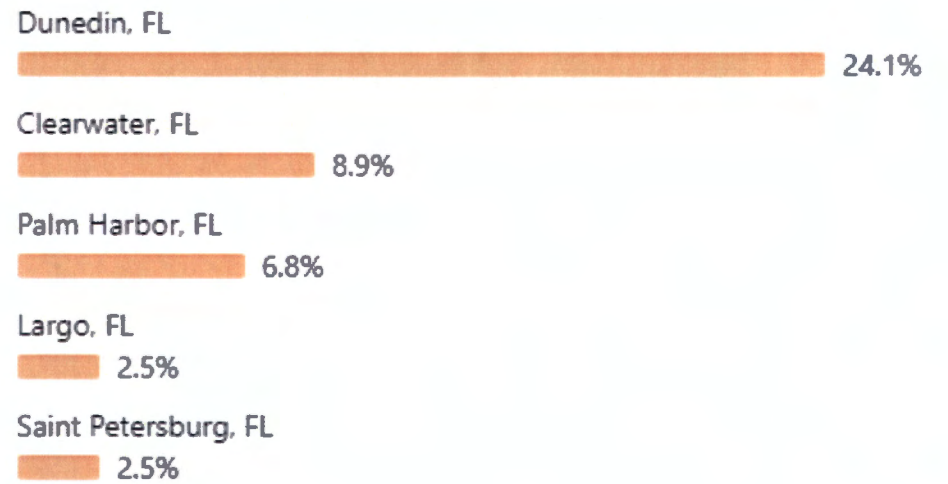
Instagram followers ⓘ

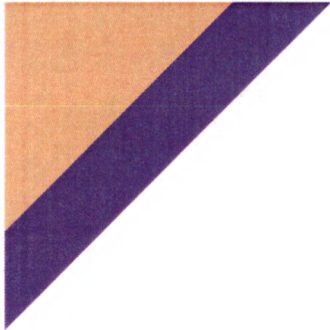
9,482

Age & gender ⓘ



Top cities





### Instagram Account Overview

Posts Published ⓘ

33

Total Followers ⓘ

9,460

+136 | 1.5%

New Followers ⓘ

234

-110 | -32.0%

Impressions ⓘ

154,204

+15,033 | 10.8%

Reach ⓘ

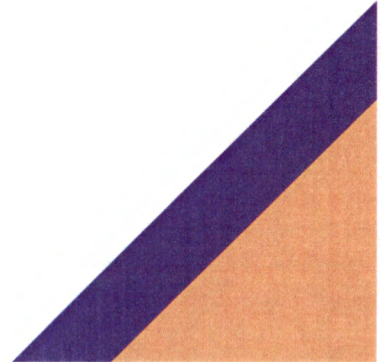
71,390

-6,289 | -8.1%

Profile Views ⓘ

1,678

-98 | -5.5%





**TOP 3  
POSTS WITH  
MOST REACH &  
ENGAGEMENT**

**1**



**Insights**



May 15 at 12:07 PM

452

9

52

4

**Overview** ⓘ

Accounts reached	5,073
Accounts engaged	473
Profile activity	16

**Reach** ⓘ

**5,073**  
Accounts reached



**Impressions**

**6,151**

From Home	5,861
From Other	100
From Hashtags	96
From Profile	70

**Engagement** ⓘ

**473**

Accounts engaged

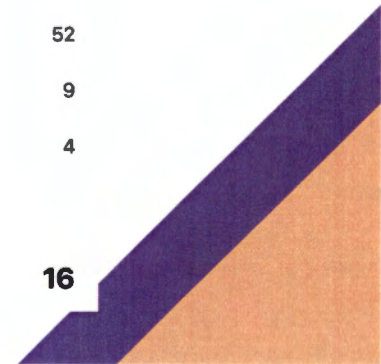
**Post interactions**

**517**

Likes	452
Shares	52
Comments	9
Saves	4

**Profile activity** ⓘ

**16**



**TOP 3  
POSTS WITH  
MOST REACH &  
ENGAGEMENT**

**2**



**Insights**



May 11 at 4:05 AM

295

6

12

3

**Overview** ⓘ

Accounts reached	3,028
Accounts engaged	302
Profile activity	17

**Reach** ⓘ

**3,028**  
Accounts reached



**Impressions**

**3,829**

From Home	3,696
From Profile	71
From Other	51
From Explore	11

**Engagement** ⓘ

**302**

Accounts engaged

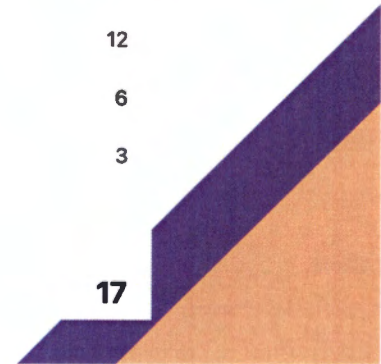
**Post interactions**

**316**

Likes	295
Shares	12
Comments	6
Saves	3

**Profile activity** ⓘ

**17**



**TOP 3  
POSTS WITH  
MOST REACH &  
ENGAGEMENT**

**3**



**Insights**



May 29 at 4:03 AM

164

2

5

1

**Overview** ⓘ

Accounts reached	1,828
Accounts engaged	166
Profile activity	4

**Reach** ⓘ

**1,828**  
Accounts reached



**Impressions**

**1,934**

From Home	1,791
From Profile	65
From Other	41
From Hashtags	36

**Engagement** ⓘ

**166**

Accounts engaged

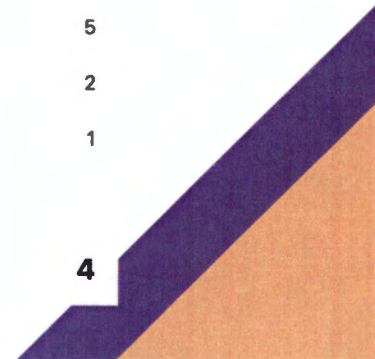
**Post interactions**

**172**

Likes	164
Shares	5
Comments	2
Saves	1

**Profile activity** ⓘ

**4**



# TOP REELS WITH MOST REACH & ENGAGEMENT

1



### Insights

We are prepping for our grand opening and ribbon cutti...

itsnathanlust · Original audio · Warm  
May 19 · Duration 0:08

▶	♥	💬	🔗	🔖
4156	261	12	6	3

#### Reel Insights ⓘ

Instagram and Facebook plays	4,165
Instagram likes and Facebook reactions	261

#### Instagram ⓘ

3,560  
Accounts reached

3302 Followers	258 Non-followers
-------------------	----------------------

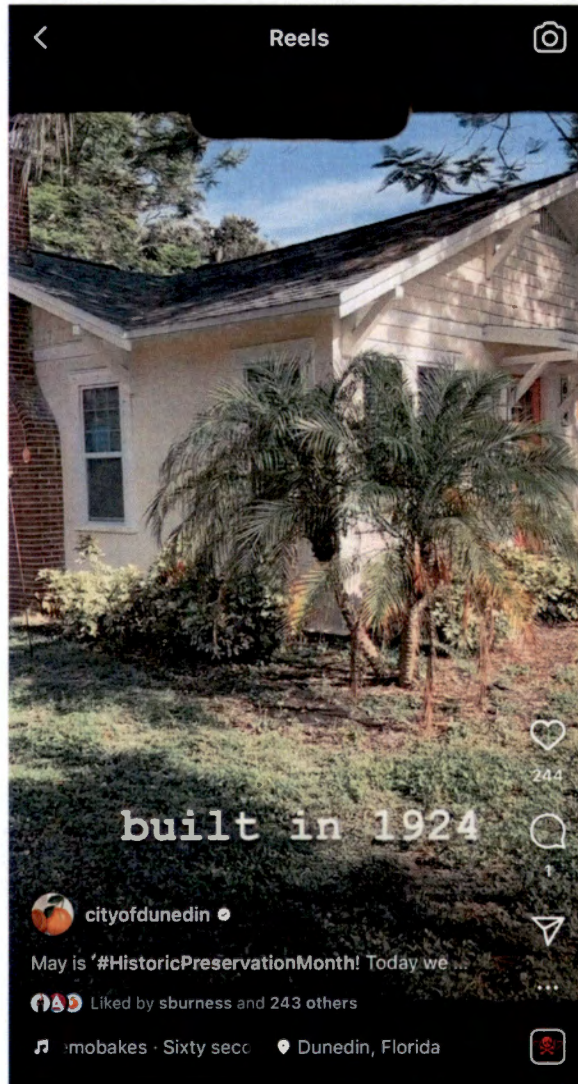
Plays	4,156
Likes	261
Comments	12
Shares	6
Saves	3

#### Facebook ⓘ

Plays	9
Reactions	0

TOP  
REELS WITH  
MOST REACH &  
ENGAGEMENT

2



Insights

May is #HistoricPreservationMonth! Today we feat...

wemobakes · Sixty second commercial 1 by Michael Re...  
May 18 · Duration 0:08

4167	244	1	14	3
------	-----	---	----	---

Reach ⓘ

3,450  
Accounts reached

3293 Followers	157 Non-followers
-------------------	----------------------

Plays	4,167
-------	-------

Watch Time ⓘ

Watch time	8 hr 2 min 57 sec
Average watch time	6 sec

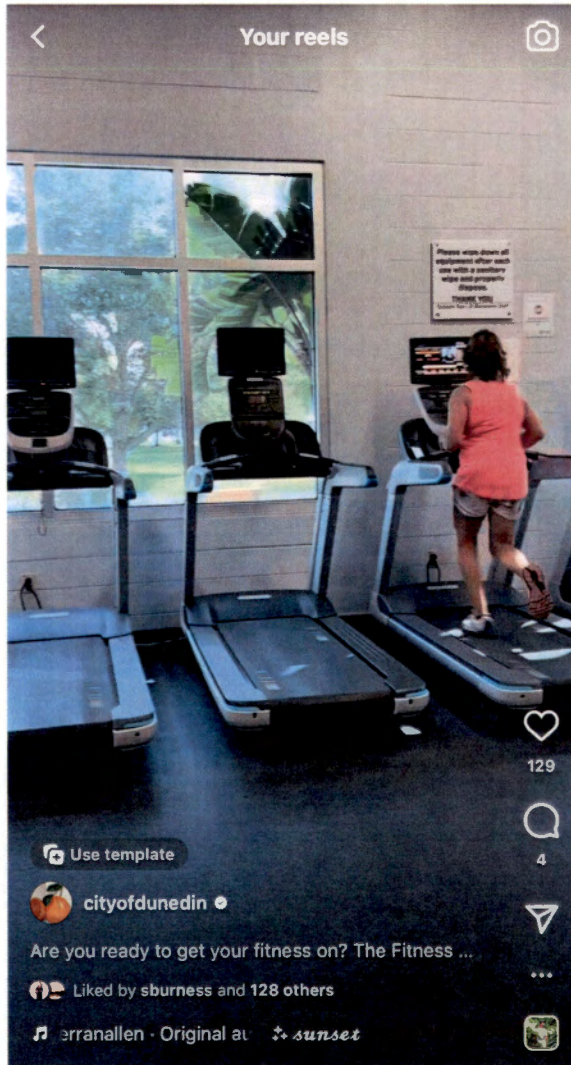
Content Interactions ⓘ

262	
Likes	244
Shares	14
Saves	3
Comments	1



TOP  
REELS WITH  
MOST REACH &  
ENGAGEMENT

3



**Insights**

Are you ready to get your fitness on? The Fitness Centre...

kierranallen · Original audio · sunset  
May 14 · Duration 0:11

3799 129 4 13 8

**Reach**

3,407  
Accounts reached

3272 Followers 135 Non-followers

Plays 3,799

**Watch Time**

Watch time 6 hr 22 min 46 sec  
Average watch time 6 sec

**Content Interactions**

Likes 129  
Shares 13  
Saves 8  
Comments 4



APRIL TO MAY  
GROWTH



## SUBSCRIBERS

April 2023  
1,873

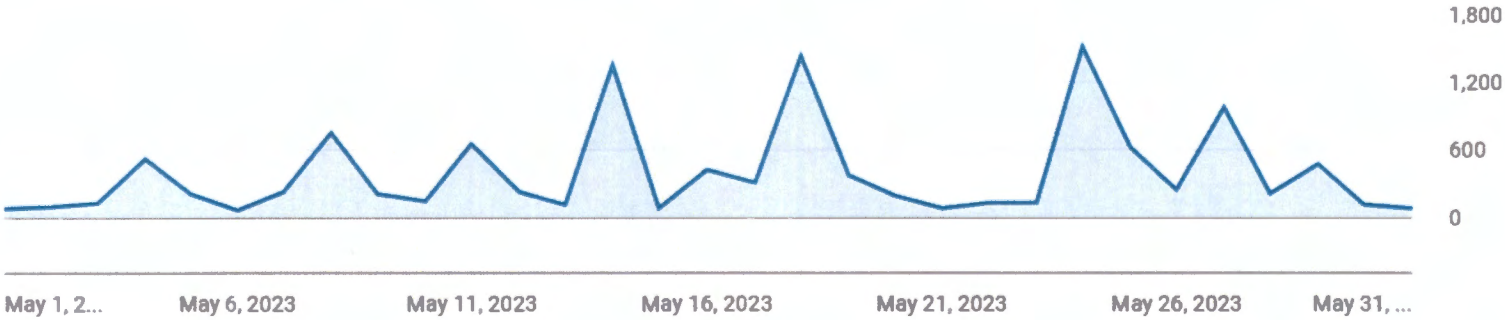
to

May 2023  
1,892

+19








# In May, people watched your videos 12,286 times





## Your top content in this period

Content	Average view duration	Views
1  We hosted the Public Works Equipment Rodeo! #NationalPublicWorksWeek May 24, 2023	0:15 (76.5%)	1,427
2  The Tilley Apartments were built in 1922 and remain an important part of Dunedi... May 27, 2023 <a href="#">Recent upload</a>	0:17 (199.4%)	1,246
3  May is #HistoricPreservationMonth! We are featuring 634 Louden Avenue, known... May 18, 2023	0:12 (154.7%)	959
4  Happy Mother's Day! 🥰 May 14, 2023	0:11 (148.6%)	872
5  Thank you Casa Tina for a fun filled Cinco de Mayo! May 7, 2023	0:10 (92.6%)	788

## How viewers find you

Views · May



Shorts feed		59.7%
External		13.7%
YouTube search		9.9%
Browse features		4.4%
Direct or unknown		3.2%
Others		9.1%

[SEE MORE](#)

## Subscribers

May

Shorts		+17
Videos		+7
Live stream		+1
Other		-8

[SEE MORE](#)

APRIL TO MAY  
GROWTH



## FOLLOWERS

April 2023  
1,636

to

May 2023  
1,696



+60



## LinkedIn Account Overview

Posts Published ⓘ

50

+32 | 177.8%

Likes ⓘ

514

+240 | 87.6%

Views ⓘ

303

+154 | 103.4%

Followers ⓘ

1,696

+58 | 3.5%

Comments ⓘ

12

+6 | 100.0%

Impressions ⓘ

13,765

+6,060 | 78.7%

Clicks ⓘ

850

+431 | 102.9%

Engagement Rate ⓘ

8.31%

+0.0 | 4.4%



### 3 Most Engaging Posts 📌



+3

Thank you to everyone who attended our City Hall Grand Opening and Ribbon Cutting Ceremony! 37.68%



The City of Dunedin is hiring a Public Services Supervisor. Click on the link below for a complete job description a... 13.13%



**video job post**  
Join our Team and Explore Exciting Opportunities in Dunedin! We are thrilled to announce that we are currently hirin... 13.01%

### 3 Most Shared Posts 📌



#### PSRW video Dunedin

The City of Dunedin offers the perfect blend of small-town charm and big-city amenities. From stunning sunsets on the...



#### City Hall Grand Opening Video

We celebrated the successful Grand Opening and Ribbon Cutting Ceremony of 5 Dunedin City Hall this past Friday. The eve...



#### PSRW Video

This week is all about recognizing the hard work and dedication of those who serve our communities selflessly and tir... 3

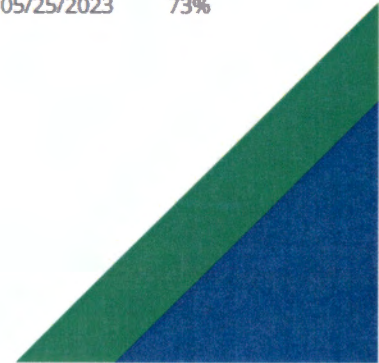


APRIL TO MAY  
GROWTH



DunediNEWS

Topic Name ↑	Total Subscriptions To Date	New Subscriptions To Date	New Subscriptions This Period	Deleted Subscriptions To Date	Deleted Subscriptions This Period	Bulletins Sent This Period	Total Bulletins Sent To Date	Date of Last Send	Engagement Rate 
DunediNEWS	7,986	9,244	105	1,258	60	4	54	05/25/2023	73%





DunedinNEWS

Week of May 4

7,943

Recipients

- ✓ Email
- ✓ SMS
- X Facebook
- X Twitter
- ✓ RSS



97.9%

Delivered



- 0% Pending
- 2% Bounced
- 48% Open Rate
- 6% Click Rate

Delivery Metrics - Details

- 7,943 Total Sent
- 7,778 (98%) Delivered
- 0 (0%) Pending
- 165 (2%) Bounced
- 10 (0%) Unsubscribed

Bulletin Analytics

- 6,653 Total Opens
- 3,686 (48%) Unique Opens
- 544 Total Clicks
- 463 (6%) Unique Clicks
- 27 # of Links





## LINK URL

[https://www.dunedingov.com/Home/Components/Calendar/Event/41943/922?utm\\_...](https://www.dunedingov.com/Home/Components/Calendar/Event/41943/922?utm_...)

[https://youtu.be/GqIPwnkb\\_94?utm\\_medium=email&utm\\_source=govdelivery](https://youtu.be/GqIPwnkb_94?utm_medium=email&utm_source=govdelivery)

<https://www.dunedingov.com/Home/Components/Calendar/Event/41859/922?back...>

## UNIQUE CLICKS

85

81

52

## TOTAL CLICKS

111

90

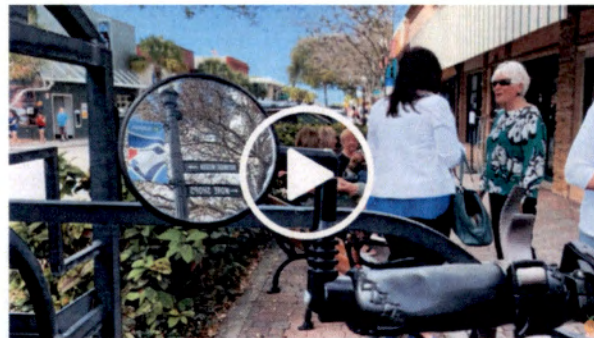
61



### Sunset Music Series

Every Friday in May, 7-9 p.m. at Weaver Park. Free to attend. Grab your blanket or lawn chairs to watch the sunset from the shoreline of Weaver Park while listening to live music from blues & soul, 70s-now, rock & pop, classic rock, to good time rock-n-roll. A different band is featured each week: The Charlie Morris Band, Zendaddy, More is More, and The Cats Band. Free limited parking – come early! A bicycle valet service is available at the event entrance/waterside.

[Learn more](#)



### It's Economic Development Week!

The City of Dunedin is recognizing International Economic Development Week May 8 – 12 and the importance of economic development to our community.



### Road Closure - Friday

Drivers, take note! Casa Tina Restaurant is all set to celebrate Cinco de Mayo tomorrow, May 5. Please be aware that certain roads will be closed to vehicular traffic starting at 6 a.m. on May 5, and will remain closed until 7 a.m. on May 6. The road closures will be in effect on Main Street (from Broadway to Highland Ave.), Douglas Ave (from Scotland to Monroe), and Virginia Ave (from Main Street to Douglas Ave).

[Learn more](#)





DunedinNEWS

Week of May 11

7,944

Recipients

- ✓ Email
- ✓ SMS
- ✗ Facebook
- ✗ Twitter
- ✓ RSS



97.9%

Delivered

7,779

- 0% Pending
- 2% Bounced
- 39% Open Rate
- 7% Click Rate

Delivery Metrics - Details

- 7,944 Total Sent
- 7,779 (98%) Delivered
- 0 (0%) Pending
- 165 (2%) Bounced
- 6 (0%) Unsubscribed

Bulletin Analytics

- 4,623 Total Opens
- 2,970 (39%) Unique Opens
- 634 Total Clicks
- 530 (7%) Unique Clicks
- 31 # of Links

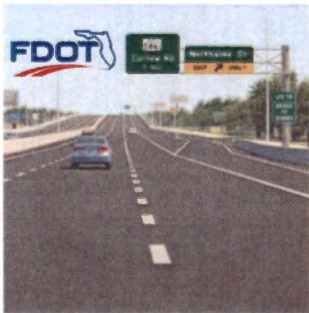




### LINK URL

- <https://www.dunedingov.com/Home/Components/News/News/6532/38?backlist=%2...>
- <https://www.dunedingov.com/Home/Components/News/News/6530/38?backlist=%2...>
- [https://youtu.be/HPwbBEvNdQ?utm\\_medium=email&utm\\_source=govdelivery](https://youtu.be/HPwbBEvNdQ?utm_medium=email&utm_source=govdelivery)

UNIQUE CLICKS	TOTAL CLICKS
186	235
125	146
72	83



### FDOT Announces Open House for U.S. 19 Improvement Project

The Florida Department of Transportation (FDOT), District Seven, invites you to attend and participate in a Construction Open House for the U.S. 19 New Interchanges and Roadway Improvements Project from S.R. 580 to the north of C.R. 95/C.R. 39 in Pinellas County, Florida on Tuesday, May 16, 2023.

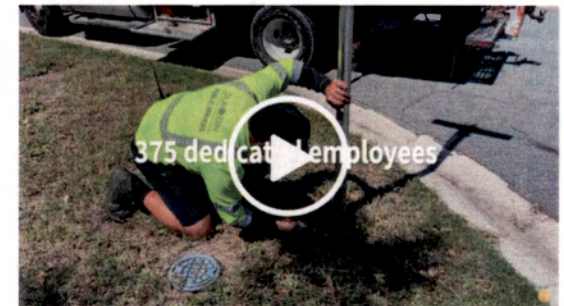
[Learn more](#)



### Sections of the Pinellas Trail Closed Thursday, May 18

Attention all Pinellas Trail users, on Thursday, May 18, Pinellas County Public Works will be completing trail crossing upgrades that will affect usage of the trail from Weaver Park to Sedeeva Street. When coming to a section that will be closed, please follow the detour path listed.

[Learn more](#)



### It's Public Service Recognition Week!

The City of Dunedin offers the perfect blend of small-town charm and big-city amenities. From stunning sunsets on the beach to vibrant local art and culture, there's something for everyone to enjoy. In honor of Public Service Recognition Week, we want to highlight the 375 dedicated employees that provide quality City services maintaining Dunedin's delightful coastal community.



DunedinNEWS

Week of May 18

7,952

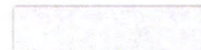
Recipients

- ✓ Email
- ✓ SMS
- ✗ Facebook
- ✗ Twitter
- ✓ RSS



97.9%

Delivered



- 0% Pending
- 2% Bounced
- 47% Open Rate
- 5% Click Rate

Delivery Metrics - Details

7,952 Total Sent  
 7,788 (98%) Delivered  
 0 (0%) Pending  
 164 (2%) Bounced  
 7 (0%) Unsubscribed

Bulletin Analytics

5,805 Total Opens  
 3,572 (47%) Unique Opens  
 463 Total Clicks  
 386 (5%) Unique Clicks  
 26 # of Links





## LINK URL

- [https://online2.snapsurveys.com/wh09y8?utm\\_medium=email&utm\\_source=govde...](https://online2.snapsurveys.com/wh09y8?utm_medium=email&utm_source=govde...)
- [https://youtu.be/CcCFs22L\\_Mc?utm\\_medium=email&utm\\_source=govdelivery](https://youtu.be/CcCFs22L_Mc?utm_medium=email&utm_source=govdelivery)
- <https://www.dunedingov.com/live-work-play/dunedin-insights-the-informed-...>

## UNIQUE CLICKS

96

74

53

## TOTAL CLICKS

110

93

63



### 2023 Dunedin Business Survey

The City of Dunedin is conducting a Business Survey beginning in mid-May and ending in late June 2023. The survey closely duplicates the first business survey administered in 2020. Research Data Services, Inc. (RDS), an independent research firm, will conduct the survey. Responses and information provided in the survey will remain anonymous and confidential.

[Take the survey](#)



### Your City @ Work with the Director of Public Works

Meet Sue Bartlett, the Director of Public Works in Dunedin, who is enthusiastic about showcasing the significant contributions of the dedicated staff in maintaining our infrastructure and essential city services. From May 21st to May 27th, we will be observing National Public Works Week, a time to honor and acknowledge the crucial role that public works plays in our community.

### Historic Preservation Month in Dunedin



Dunedin, in conjunction with the Dunedin Historical Society, proclaimed Historic Preservation Week during the month of March in 2008, 2011, and 2013. For the first time since Dunedin became incorporated in 1899 and became a city in 1925, the Dunedin City Commission has proclaimed the month of May 2023 as Historic Preservation Month!

[Read more](#)



DunedinNEWS

Week of May 25

7,977

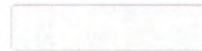
Recipients

- ✓ Email
- ✓ SMS
- ✗ Facebook
- ✗ Twitter
- ✓ RSS



97.9%

Delivered



- 0% Pending
- 2% Bounced
- 48% Open Rate
- 7% Click Rate

Delivery Metrics - Details

- 7,977 Total Sent
- 7,808 (98%) Delivered
- 0 (0%) Pending
- 169 (2%) Bounced
- 2 (0%) Unsubscribed

Bulletin Analytics

- 6,116 Total Opens
- 3,660 (48%) Unique Opens
- 695 Total Clicks
- 557 (7%) Unique Clicks
- 28 # of Links





### LINK URL

- [https://youtu.be/fFjIVaV1oRU?utm\\_medium=email&utm\\_source=govdelivery](https://youtu.be/fFjIVaV1oRU?utm_medium=email&utm_source=govdelivery)
- <https://dunedin.librarycalendar.com/events/month/2023/06?keywords=kellogg...>
- [https://www.dunedingov.com/city-departments/city-hall?utm\\_medium=email&u...](https://www.dunedingov.com/city-departments/city-hall?utm_medium=email&u...)

UNIQUE CLICKS	TOTAL CLICKS
269	340
68	93
63	68



### City Hall Grand Opening & Ribbon Cutting

We celebrated the successful Grand Opening and Ribbon Cutting Ceremony of Dunedin City Hall this past Friday. The event was a resounding success, with community members, distinguished guests, and local officials coming together to commemorate this significant milestone. It was an unforgettable day filled with excitement, pride, and anticipation for the bright future of our City. Thank you to everyone who joined us for this momentous occasion!

[Learn more](#)

### Kellogg Mansion Immersive Experience Moving to USF after June 28

It's your last chance to take a rich and unforgettable journey through Dunedin's Kellogg Mansion using virtual reality! Visit the mansion, interacting with elements of the home and learn about its history, art, and architecture. The experience lasts around 10-15 minutes.



[Register here](#)

The Kellogg Mansion's legacy will spread throughout Florida as the exhibit travels to the University of South Florida's Center for Digital Heritage and Geospatial Information. The last date to take the 3D tour is June 28.



### City Hall Grand Opening & Ribbon Cutting

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[Learn more](#)



# Don't Flush "Flushable" Wipes

City of Dunedin Florida - Government  
Published by Loomly · May 15 at 7:00 AM

Don't flush "flushable" wipes! They don't break down like toilet paper and can clog up sewer systems. This photo of a lift station has wipes and rags stuck to it. Learn more: <https://loom.ly/AI65sc>



1.2K 798 comments 1.2K shares

Post Impressions 1,873,054  
Post reach 1,815,489  
Post Engagement 49,529

### Interactions

👍	👎	😬	😱	😨	👊
2K	32	91	425	76	37
Reactions	2,627				
Comments	1,529				
Link Clicks	248				
Shares	1,220				
Other Clicks	39,613				

Jackson County Water & Sewerage Authority  
May 17 at 3:11 PM

Florida may have an inferior football team, but their utility folks offer some excellent advice.

Please help us by not flushing wipes or paper towels, even if they say "flushable" on the label.

Show Attachment

You and 5 others

Like Comment Share

Dani Thomme  
Oh my goodness. I flush flushable wipes all the time. I feel horrible.  
Like Reply Hide 2w

City of Dunedin Florida - Government  
Dani Thomme Only bodily fluids and toilet paper can be safely flushed.  
Like Reply 2w

Alenka Lesniakova  
It doesn't look like flushable wipes at all ... maybe people are flushing baby wipes ... where does the rags come from ???  
Like Reply Hide 2w

City of Dunedin Florida - Government  
Alenka Lesniakova In addition to flushable wipes you can't believe what our Wastewater staff pulls out of these lift stations which cause so many expensive issues - tee shirts, underwear, kids bathing suits, towels... it is sad and unfortunately it happens too often. Which is why we try to remind people to only flush the 3 Ps - pee, poo and toilet paper. Thank you!  
Like Reply 2w

Ty Carter  
Keep telling the community this message. We quit flushing them after your department posted the issue and we have told several of our friends to stop flushing them.  
Like Reply Hide 2w

City of Dunedin Florida - Government  
Ty Carter Thank you for helping us spread the message!  
Like Reply 2w

Jeff Holland  
Yes, they will clog up a pump. I wish people would just put them in the trash!  
Like Reply Hide 2w

Jessi Perdue  
Oh no 🙄 It's sad that people still think we can flush them  
Like Reply Hide 2w

Jay Stell  
I kept telling a renter NOT to flush those wipes down the toilet regardless of what they say on them and sure enough she ignored me and after about a year it ruined our septic tank even after pumping it out and we needed new field lines so they had to be dug up and replaced at the tune of \$6,500...Cha Ching! Renters are so disrespectful about property they don't own.  
Like Reply Hide 2w Edited

Jilliam Ringel  
Jay Stell my husband is a plumber. The things he has pulled out of drain lines is insane. And a lot of times the tenants do not care about the damage they're doing  
Like Reply Hide 2w

City of Dunedin Florida - Government  
Thank you for engaging with our content! Remember only to flush down the toilet: pee, poo, and paper (toilet). Let's spread the word and promote responsible flushing habits! We are turning off comments to this post so our other content can get some love! Remember to subscribe to our weekly newsletter to stay informed about all the happenings in the City of Dunedin:  
[https://public.govdelivery.com/\\_/FLDUNEDIN/subscriber/new?](https://public.govdelivery.com/_/FLDUNEDIN/subscriber/new?)

City of Troup  
Sh

This also happens in Troup, Texas.

No matter what the manufacturer has labeled them, "flushable" wipes clog sewer systems and cost homeowners and cities millions of dollars in repairs.

Show Attachment

You and 2 others

Like Comment Share

Nick Geiman  
May 17 at 7:54 PM

A PSA for everyone! "Flushable" wipes shouldn't be flushed! Throw them in the trash!

Show Attachment

8

Like Comment Share



# Don't Flush "Flushable" Wipes



City of Dunedin, FL  
@CityofDunedinFL



Don't flush "flushable" wipes! They don't break down like toilet paper and can clog up sewer systems. Check out this pic of wipes stuck in a lift station. #DontFlushWipes #ProtectThePipes



7:01 AM · May 15, 2023 · 904 Views

♡  
1

↻  
3

💬  
0

Impressions ⓘ

**904**

Engagements ⓘ

**33**

Detail expands ⓘ

**8**

New followers ⓘ

**0**

Profile visits ⓘ

**1**





# Don't Flush "Flushable" Wipes

[www.DunedinGov.com/Wastewater](http://www.DunedinGov.com/Wastewater)

May 15, 2023 to June 2, 2023

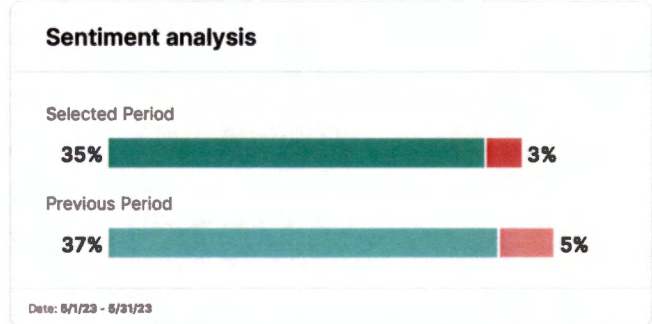
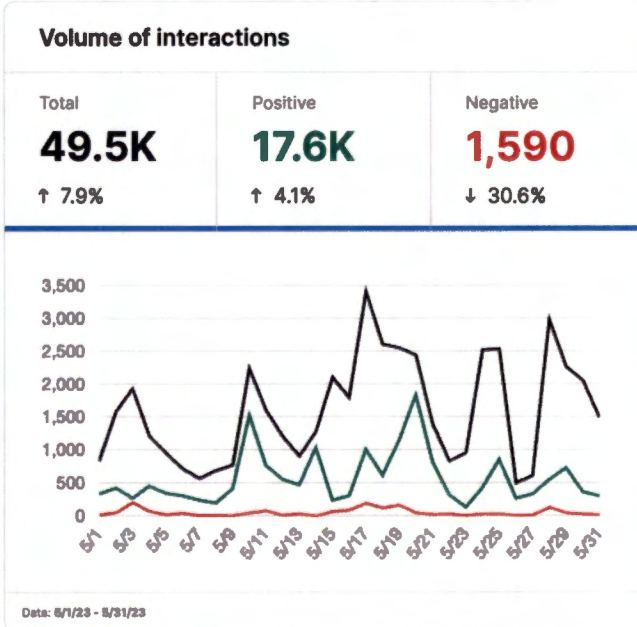
## Top 10 Pages Viewed

Page Title	Pageviews
Dunedin, FL   Home	16,649
Events Calendar   Dunedin, FL	8,585
Library   Dunedin, FL	3,554
Permitting   Dunedin, FL	2,683
Utility Billing   Dunedin, FL	2,660
VFW Memorial Day Parade & Ceremony   Events Calendar   Dunedin, FL	2,075
Kiwanis Sprayground   Dunedin, FL	1,663
Wastewater   Dunedin, FL	1,374
City Departments   Dunedin, FL	1,365
Sunset Music Series   Events Calendar   Dunedin, FL	1,332

# Monthly Communications Report

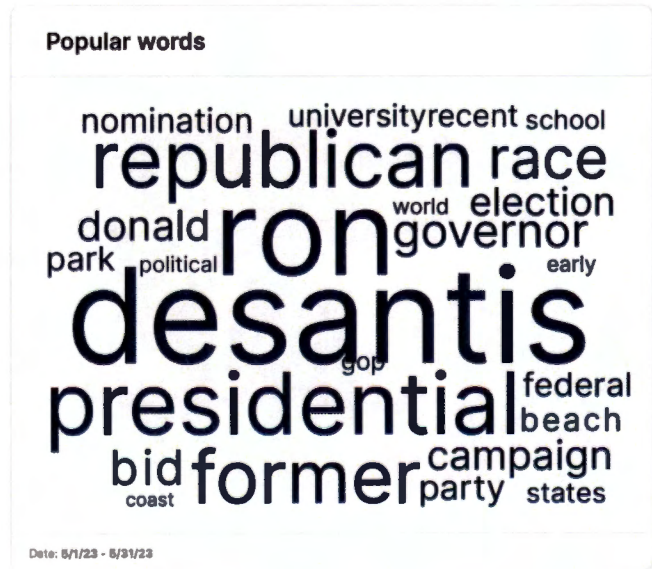
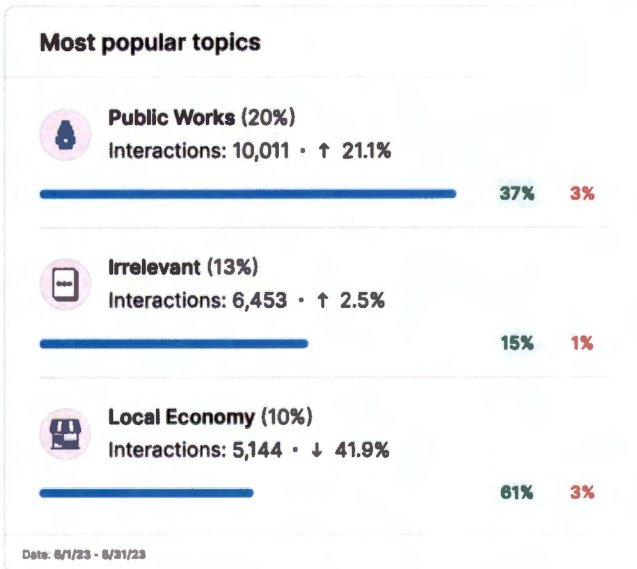
## Conversation snapshot

The volume and sentiment of the organic resident feedback, as measured by totaling the interactions across local channels and classifying each as positive, negative, or neutral using Zencity AI.



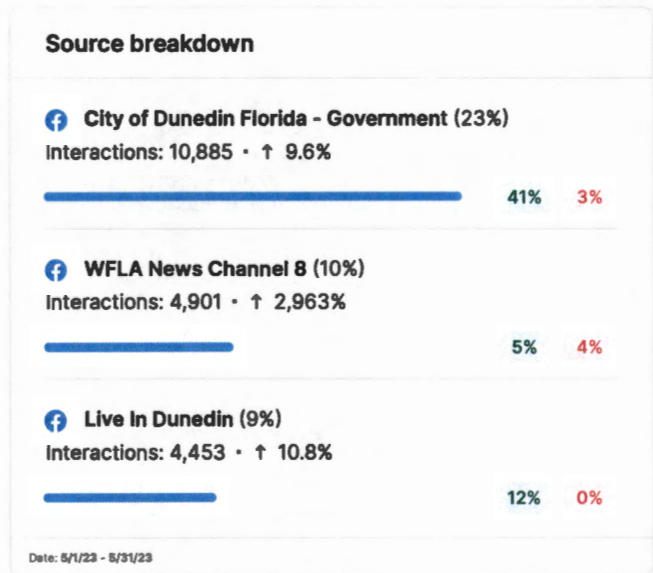
## What are residents talking about

Most popular topics and words



## Where the conversation is happening

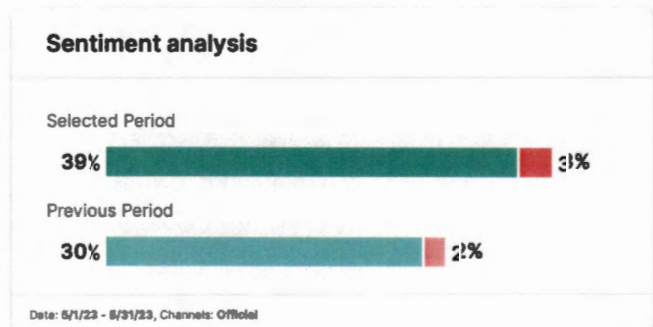
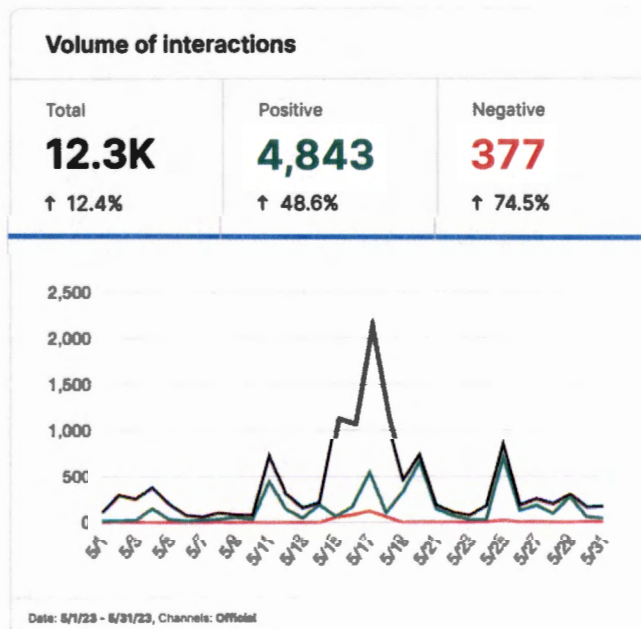
Most popular channels and sources



## Official Channels

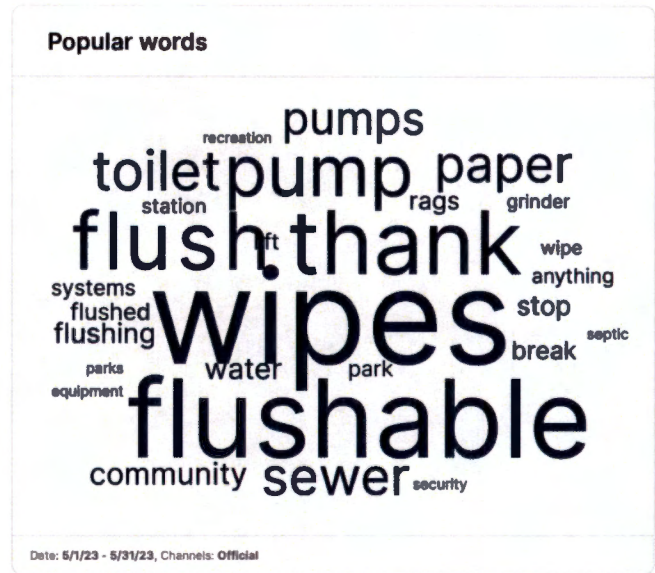
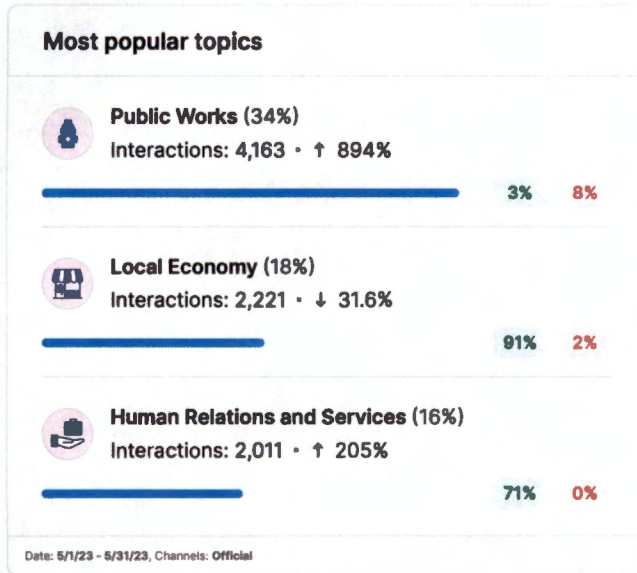
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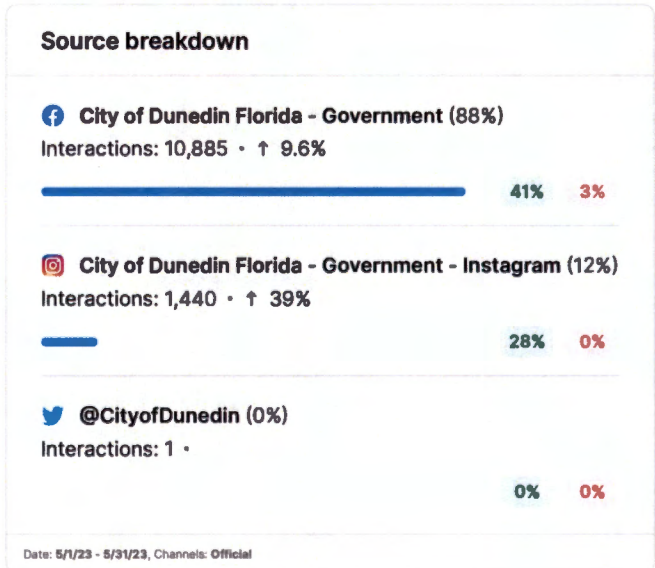
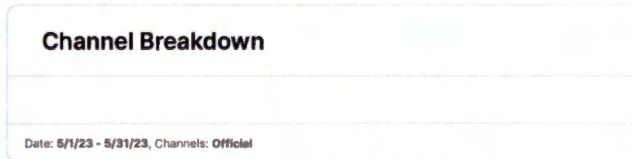
## What are residents talking about

Most popular topics and words



## Where the conversation is happening




Most popular channels and sources



## Top Stories

Interactions: 3,798  
Impressions: 1,813,097

1% 8%

 City of Dunedin Florida - Government  
May 15th, 2023 ·  Water and Pipelines 

 Post

Don't flush "flushable" wipes! They don't break down like toilet paper and can clog up sewer systems. This photo of a lift station has wipes and rags stuck to it. Learn more: <https://loom.ly/lATeSsc>


   1198  1187  469

Interactions: 3,639

4% 2%

 WFLA News Channel 8  
May 29th, 2023 ·  Wild and Stray Animals 

 Post

WATCH OUT FOR SHARKS  A drone pilot recently captured footage of "loads of sharks" swimming in the Dunedin Causeway just ahead of Memorial Day.

STORY: [bit.ly/3IGs9YX](https://bit.ly/3IGs9YX)

   1441  1117  460

Interactions: 1,843

95% 1%

 ABC Action News - WFTS - Tampa Bay  
May 18th, 2023 ·  Parks 

 Post

A second Florida Gulf Coast beach, Caladesi Island State Park near Clearwater and Dunedin, ranks fourth on the list this year.

**Surf's up! Florida's St. George Island beach named nation's best in annual ranking**

   1481  253  52



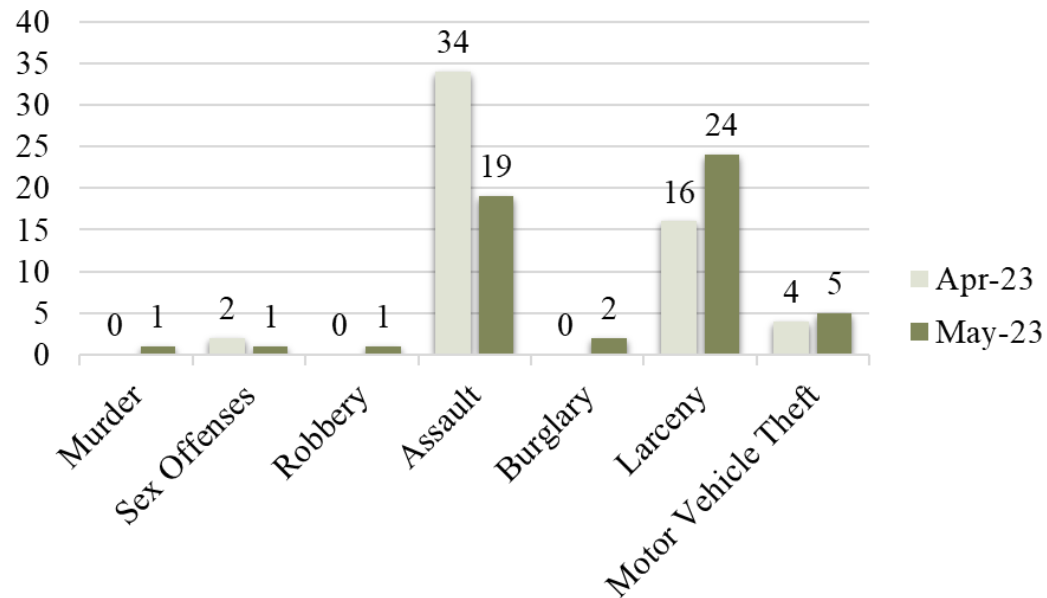
STRATEGIC PLANNING DIVISION

DUNEDIN MONTHLY ANALYSIS

Select UCR Property & Person Crimes

May 2023

Select UCR Property & Person Crimes	April 2023	May 2023	May 2022 YTD	May 2023 YTD
Murder	0	1	1	1
Sex Offenses	2	1	12	10
Robbery	0	1	1	2
Assault	34	19	135	138
Burglary	0	2	14	5
Larceny	16	24	151	117
Motor Vehicle Theft	4	5	14	14
<b>GRAND TOTAL</b>	<b>56</b>	<b>53</b>	<b>328</b>	<b>287</b>



\*The murder charge was a DUI manslaughter that occurred in April 2023 but was not reported as a DUI manslaughter until May 2023.

## Arrests

### May 2023

There was a total of **42** people arrested in the City of Dunedin during the month of May resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
<b>City Ordinance</b>	<b>1</b>
City Ordinance Violation	1
<b>Felony</b>	<b>12</b>
Battery-65 Or Older	2
Possession Of Controlled Substance	5
Resist LEO With Violence	1
Violation Of Probation/Community Control-Adult	2
Violation Of Probation With Or Without A Warrant	2
<b>Misdemeanor</b>	<b>24</b>
Battery	2
Battery-Domestic Related	6
Contribute To Delinquency Of Minor	1
Disorderly Intoxication	1
Petit Theft-Shoplifting	1
Possession Of Drug Paraphernalia	3
Possession Of New/Legend Drug Without A Prescription	1
Resist/Obstruct LEO Without Violence	4
Trespass After Warning	2
Trespass In Structure/Conveyance	2
Trespass On School Grounds	1
<b>Warrant</b>	<b>5</b>
Warrant Arrest	5
<b>Traffic Felony</b>	<b>5</b>
Driver's License Suspended/Revoked	2
Driving Under The Influence	1
Fleeing/Attempt To Elude LEO	1
Habitual Traffic Offender	1
<b>Traffic Misdemeanor</b>	<b>16</b>
Driver's License Suspended/Revoked	3
Driver's License Suspended/Revoked-1st Conviction	2
Driving Under The Influence	6
DUI-Damage To Person/Property	1
No Valid Driver's License	3
Refusal Submit To Test-Intoxicated	1
<b>Grand Total</b>	<b>63</b>

\*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

## Deputy Activity

---

There was a total of **3,874** events in the City of Dunedin during the month of May resulting in **5,972** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of May.

*\*CAD data is filtered by problem type.*

### May 2023

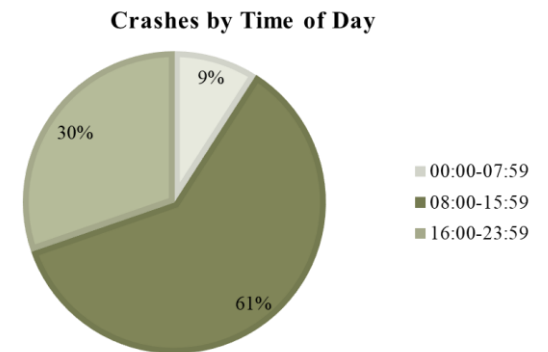
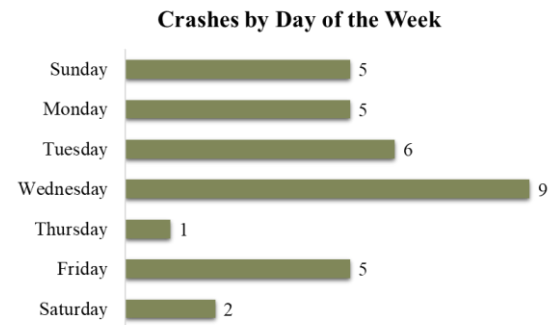
DEPUTY ACTIVITY	TOTAL
Traffic Stop	1,220
911 Hang-up Or Open Line	307
Special Detail	250
Directed Patrol	236
House Check	226
Suspicious Person	115
Assist Citizen	114
Information/Other	114
Suspicious Vehicle	95
Building Check Business	84
Contact	69
Supplement	67
Vehicle Abandoned/Illegally Parked	62
Alarm	62
Transport Prisoner	46
Accident	45
Ordinance Violation	43
Trespass	40
Lost/Found/Abandoned Property	38
Traffic Violation	37
Boating Vessel Stop	34
Operation Medicine Cabinet	33
Domestic-In Progress	28
Disorderly Conduct	25
Juvenile Trouble	25



## Crash & Citation Analysis

There was a total of **33** crashes in the City of Dunedin during May 2023. \*Crash data is filtered by disposition type and may include “accident and hit and run” problem types.

TOP 10 CRASH LOCATIONS	TOTAL
Curlew Rd/CR 1	2
62 Causeway Blvd	2
Curlew Rd/Alt 19	2
Broadway/Lee St	1
Main St/Achieva Way	1
1107 Main St	1
150 Patricia Ave	1
102 New York Ave	1
154 Patricia Ave	1
CR 1/San Christopher Drive	1



There were a total of **1,294** citations and warnings issued in the City of Dunedin during May 2023.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Causeway Blvd & McFarland Blvd	74
County Road 1 & Palm Lake Lane	41
Michigan Blvd & Kimberly Drive	31
County Road 1 & San Christopher Drive	23
County Road 1 & Salem Ct	19
Fairway Drive & Middlecoff Drive	16
Main St & Keene Rd	12
Main St & Overcash Drive	11
62 Causeway Blvd	9
Causeway Blvd & Island Park Place	9

