



NOTICE OF PUBLIC MEETING

CITY COMMISSION WORK SESSION

City Hall, 737 Loudon Ave.

DECEMBER 05, 2023

9:00 AM

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. PRESENTATIONS

1.a. [Intergenerational Week Proclamation](#)

Recommend the Commission proclaim Sunday, December 3rd through Saturday, December 9th as Intergenerational Week 2023 in Dunedin.

EXHIBIT: [A. Intergenerational Week Proclamation 2023.pdf](#)

CITIZEN INPUT

2. CONSENT AGENDA

2.a. [Approve the Minutes for the:](#)

[A. 10/3/2023 Work Session](#)

[B. 10/5/2023 Regular Meeting](#)

[C. 10/17/2023 Work Session](#)

[D. 10/19/2023 Regular Meeting](#)

Staff recommends to approve the minutes for the meetings identified above.

EXHIBIT: [A. 10-03-23 WS Minutes.pdf](#)

EXHIBIT: [B. 10-05-23 WS Minutes.pdf](#)

EXHIBIT: [C. 10-17-23 WS Minutes.pdf](#)

EXHIBIT: [D. 10-19-23 RM Minutes.pdf](#)

2.b. [Board and Committee Appointments](#)

[A. Board of Adjustment and Appeal](#)

- Reappoint Patricia Morea to a regular term ending 12/1/2026

[B. Disability Advisory Committee](#)

- Reappoint Patricia Hambridge to a regular term ending 9/1/2026
- Reappoint Tim Young to a regular term ending 9/1/2026
- C. Firefighters' Pension Trust Fund Board of Trustees
 - Ratify the reappointment of Scott Bartholmey to a term that expires 11/1/2026
- D. Local Planning Agency
 - Reappoint Kevin Benjamin to a regular term ending 12/31/2026
- E. Public Safety Committee
 - Reappoint John Kramer to a regular term ending 1/1/2027
 - Reappoint Lenny Carr to a regular term ending 1/1/2027
 - Appoint Thomas Foy to an alternate term ending 1/1/2027
 - Appoint Douglas Moat to a regular term ending 1/1/2027
 - Appoint Ronald Schwartz to a regular term ending 1/1/2027
- F. Stormwater Advisory Committee
 - Appoint Sabrina Smith to a partial regular term ending 6/1/2025
- G. U.S. Military Veterans Advisory Committee
 - Reappoint James Spangler to a regular term ending 11/1/2026

- EXHIBIT:** [A. BAA Roster.pdf](#)
- EXHIBIT:** [B. DAC Roster.pdf](#)
- EXHIBIT:** [C. FFPTF Roster.pdf](#)
- EXHIBIT:** [D. LPA Roster.pdf](#)
- EXHIBIT:** [E. PSC Applicant Packet.pdf](#)
- EXHIBIT:** [F. SAC Applicant Packet.pdf](#)
- EXHIBIT:** [G. USMVAC Roster.pdf](#)

2.c. [Award of GEC Professional Engineering Consulting Services Task Assignment to DRMP, Inc., of Tampa FL, in the amount of \\$51,640 for Washington Street Drainage Improvements.](#)

Approve the award of General Engineering Consultant (GEC) task assignment to DRMP, Inc., of Tampa FL, in the amount of \$51,640 for professional engineering services related to the Washington Street Drainage Improvements Project.

- EXHIBIT:** [A. DRMP - Washington St Flooding Scope & Fee Proposal \(10-12-23\).pdf](#)
- EXHIBIT:** [B. BA BT Request Form - Washington St. Drainage.pdf](#)
- EXHIBIT:** [C. Washington St Flooding Location Map.pdf](#)

2.d. [Award of Bid #23-1247 – Country Lane Underdrain Replacement, in the amount of \\$167,934.50](#)

Approval of award of Bid #23-1247 for the Country Lane Underdrain Replacement project to Harbor Contracting, LLC, of Safety Harbor, FL, in the amount of \$167,934.50.

- EXHIBIT:** [A. Purchasing Agent Memo \(Bid #23-1247\) - Country Lane UD Replacement.pdf](#)
- EXHIBIT:** [B. Bid Tabulation \(Bid #23-1247\) Country Lane UD Replacement Project.pdf](#)
- EXHIBIT:** [C. Budget Adjustment - Santa Barbara to Country Lane.pdf](#)
- EXHIBIT:** [D. Construction Plans - Country Lane UD Replacement Project.pdf](#)

3. ACTION ITEMS

- 3.a.** [Annual Selection of Vice Mayor](#)
Staff recommends to appoint a Commissioner to serve as Vice Mayor for one year.
EXHIBIT: [A. 12-05-2023 Chart of Vice Mayor Appointments Since 1996.pdf](#)
EXHIBIT: [B. RES 2201 RULES OF PROCEDURE FOR COMMISSION.pdf](#)
- 3.b.** [Annual Review of the Travel Policy and Travel Reimbursement Policies for Both the Elected and Charter Officials.](#)
Staff recommends discussion regarding the Travel Policy and the Travel Reimbursement Policies for the Elected and Charter Officials.
EXHIBIT: [A. Resolution 22-03 City Commission Travel Reimbursement Policy.pdf](#)
EXHIBIT: [B. Resolution 22-03 City Commission Travel Reimbursement Policy \(Red-Line Version\).pdf](#)
EXHIBIT: [C. FY 2023 4th Quarter Recap Memo.pdf](#)
- 3.c.** [Review the City Commission's Rules of Procedure](#)
Staff recommends to review Resolution 22-01, City Commission's Rules of Procedure and decide if any changes are necessary.
EXHIBIT: [A. Resolution 22-01 Rules and Procedures for City Commission.pdf](#)
EXHIBIT: [B. DRAFT Resolution XX.pdf](#)
- 3.d.** [Commission Liaison Appointments](#)
Staff recommends the Commissioners discuss and select liaison appointments.
EXHIBIT: [A. 22-12-07 Chart of City Commission Appointments.pdf](#)
EXHIBIT: [B. 22-12-01 CCWS Chart of City Commission Appointment requests.pdf](#)
- 3.e.** [Dunedin Marina and Associated Public Facilities Master Plan Consulting Services](#)
Staff recommends award of RFQ 23-1242 "Consultant Services for the Dunedin Marina and Associated Public Facilities Master Plan" to Kimley-Horn and Associates, Inc. of St. Petersburg, FL in the amount of \$99,990.00.
EXHIBIT: [A. RFQ 23-1242 Purchasing Memo](#)
EXHIBIT: [B. Marina Master Plan Kimley-Horn Scope and Fee Proposal](#)
EXHIBIT: [C. Truth-In-Negotiation Certificate - KH Signed.pdf](#)
- 3.f.** [Dunedin Golf Club Golf Cart Leasing Services](#)
Staff recommends the item to be postponed to a special City Commission Meeting on December 12, 2023.
- 3.g.** [Contract Award for the Dunedin Golf Club Restoration](#)
Staff recommends the item to be postponed to a special City Commission Meeting on December 12, 2023.
- 3.h.** [Duke Energy Underground Conversion Agreement: Skinner Blvd. Complete Streets Urban Corridor Improvement Project](#)

Staff recommends postpone this item to January 9, 2024

- 3.i. [State of Florida Department Transportation Locally Funded Agreement and Three-Party Escrow Agreement for Construction of Skinner Blvd. Complete Streets Urban Corridor Project.](#)

Staff recommends postpone this item to January 9, 2024.

- 3.j. [The proposed agenda for January 9, 2024 Work Session](#)

Staff recommends approving the proposed agenda for the January 9, 2024 Work Session.

EXHIBIT: A. [January 9, 2024 Proposed Agenda.pdf](#)

- 3.k. [The proposed agenda for the January 11, 2024, Commission Meeting.](#)

Staff recommends approving the proposed agenda for the January 11, 2024, Commission Meeting.

EXHIBIT: A. [January 11, 2024 Proposed Agenda.pdf](#)

4. WORKSHOP ITEMS

5. INFORMATIONAL ITEMS

- 5.a. [Commission Discussion](#)

The Commission share topics of concerns or future issues they wish to address.

- 5.b. [City Clerk's Update](#)

City Clerk's Update

- 5.c. [City Manager's Update](#)

City Manager's Update

- 5.d. [City Attorney's Update](#)

City Attorney's Update

- 5.e. [Commission Comments](#)

The Commission shares events attended, announcements, liaison updates, etc.

ADJOURN MEETING

6. DUNEDIN PUBLIC PARTICIPATION & DECORUM RULES

Note: Please put cell phones and pagers on silent or vibrate during the meeting. This meeting is televised; therefore, you may appear on TV at any time.

Public Appearance: CITIZEN INPUT is for comments from members of the audience regarding items not listed on the agenda for this meeting (please give name and address and limit all comments to a maximum of three minutes).

AS FOR ITEMS ON THE AGENDA individual speakers are limited to a maximum of three minutes. A Representative of a group consisting of 5 individuals who are present during the meeting may speak on behalf of the group for up to 10 minutes at the Chair's discretion. To do so, the individuals must have waived their time to the representative by providing their name and address on the back of the comment card.

Appeals: Per Florida Statute 286.0105 - If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Disability Provisions: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3043.

COPIES OF THIS AND ALL COMMISSION AGENDAS ARE AVAILABLE TO THE PUBLIC AT THE OFFICE OF THE CITY CLERK, 737 LOUDEN AVENUE, ON THE MONDAY PRIOR TO THE MEETING DATE. COPIES ARE ALSO AVAILABLE ON THE CITY'S WEBSITE AT WWW.DUNEDINGOV.COM.